

# AGENDA

**Meeting:** Chippenham Area Board  
**Place:** Sutton Benger Village Hall, Chestnut Rd, Sutton Benger, Chippenham  
SN15 4RP  
**Date:** Wednesday 17 July 2019  
**Time:** 7.00 pm

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Including the Parishes of:

Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

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Please direct any enquiries on this Agenda to Jim Brewster (Democratic Services Officer), direct line 01225 718242 or email [jim.brewster@wiltshire.gov.uk](mailto:jim.brewster@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Peter Hutton, Cepen Park and Derriards (Chairman)  
Cllr Ashley O'Neill, Queens and Sheldon (Vice-Chairman)  
Cllr Baroness Scott of Bybrook OBE, Bybrook  
Cllr Bill Douglas, Hardens and England  
Cllr Andy Phillips, Cepen Park and Redlands  
Cllr Nick Murry, Monkton  
Cllr Ross Henning, Lowden and Rowden  
Cllr Howard Greenman, Kington  
Cllr Melody Thompson, Hardenhuish  
Cllr Clare Cape, Pewsham

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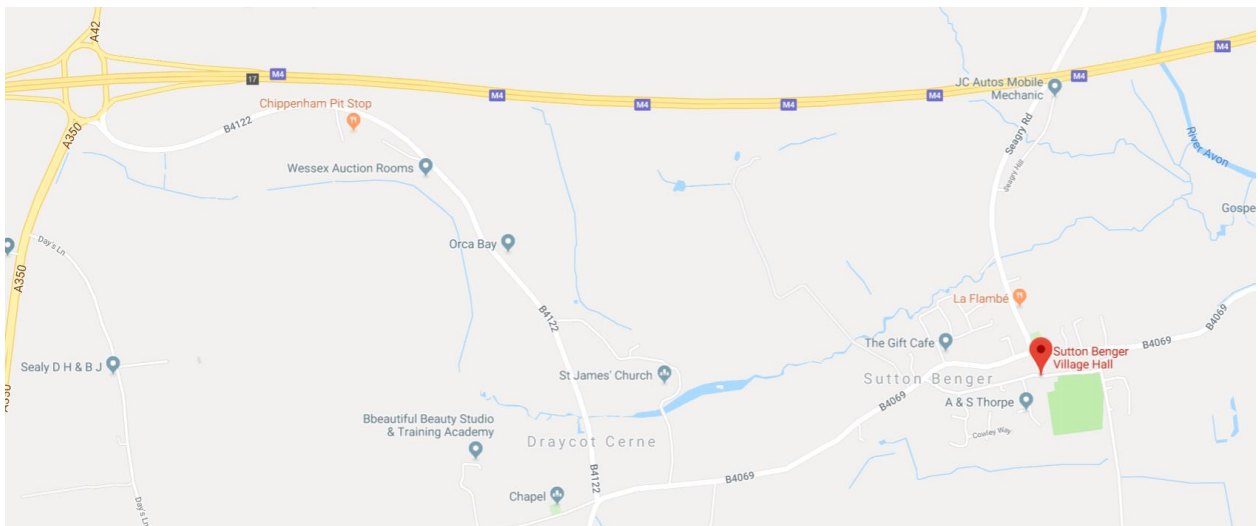
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### Venue map



## Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

	<b>Time</b>
<p>1     <b>Open Blue Bus - networking and information sharing</b> (<i>Pages 1 - 10</i>)</p> <p>The Open Blue Bus will be parked up at Sutton Benger Village Hall and will be hosting drop-in sessions from</p> <ul style="list-style-type: none"> <li>- Warm &amp; Safe Wiltshire will be there to advise people about adopting smart meters</li> <li>- Wiltshire Police Rural Crime Team</li> </ul>	<p><b>7.00pm – 8.00pm</b></p>
<p>2     <b>Chairman's Welcome and Introductions</b></p>	<p><b>8:00pm</b></p>
<p>3     <b>Apologies</b></p>	
<p>4     <b>Minutes</b> (<i>Pages 11 - 14</i>)</p> <p>To approve and sign the minutes of the meeting held on 3 June 2019.</p>	
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6     <b>Chairman's Announcements</b> (<i>Pages 15 - 24</i>)</p> <p><b>Winter Weather Provisions</b></p> <p>Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events.</p> <p>The application form is now available from <a href="mailto:weather.team@wiltshire.gov.uk">weather.team@wiltshire.gov.uk</a>. We kindly ask that any requests for equipment are made by the end of August 2019.</p> <p>The weather team can help you develop plans and also help with the provision of certain items to help make parishes more resilient when extreme weather arrives.</p> <p><b>Substantive Highways Scheme Fund</b></p> <p>A Substantive Highways Scheme Fund will be made available in 2020/21 to enable area boards to bid for funding to deliver priority</p>	

transport schemes that exceed their Discretionary Highways Budget.

Bids should be completed on and submitted by Friday 9 August 2019 to the highways officer serving the relevant area board.

### **Highways Improvements and Traffic Survey Requests**

When a parish or town council wishes to raise a highways improvement request they fill out a form on the [Area Board Issue homepage](#) and send it to [integrated.transport@wiltshire.gov.uk](mailto:integrated.transport@wiltshire.gov.uk) . This will be received by the local Highways Engineer and added to the next Community Area Transport Group agenda.

If a parish or town council wish to raise a traffic survey request they fill out a form and send to [roadsafetydriving@wiltshire.gov.uk](mailto:roadsafetydriving@wiltshire.gov.uk)

If a resident wishes to raise a highways improvement request, or traffic survey request, they should complete the forms available on the [Area Board Issue homepage](#) and send this to their local parish or town council via a link on each form.

### **ruksak45218**

ruksak45218 aims to reduce childhood poverty by providing rucksacks, that are filled with essential items, such as bedding, clothing, toiletries, stationery, books, sports equipment. They ask the local community and businesses to help them fill those rucksacks.

They believe that all young people are of equal value and that all needs to be done to support them in achieving their potential. They are a not for profit organisation that is working with Social Services, Trowbridge Lions and other partners that are concerned with the Relief of Childhood Poverty.

[www.ruksak45218.org.uk](http://www.ruksak45218.org.uk)

## **7 Town, Parish and Partner Updates (Pages 25 - 42)**

**8:05pm**

To note the written partner updates

- i. Kington Langley Parish Council
- ii. Wiltshire Fire and Rescue Service
- iii. Healthwatch
- iv. Wiltshire Clinical Commissioning Group (CCG)

## **8 Parish Forum Items**

**8.05pm**

Cllr Howard Greenman to open the discussion of Parish Forum Items.

9 **Funding - Grants** (Pages 43 - 46)

8.45pm

<b>Applicant/ Project</b>	<b>Amount requested</b>
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<b>Youth Adventure Trust</b>	<b>£1,500.00</b>
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The Youth Adventure Trust works with disadvantaged young people and provide outdoor residential camps and activity days.

<b>Dorset &amp; Wiltshire Fire Service</b>	<b>£3,000.00</b>
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Salamander is a personal development programme that aims to encourage participants to adopt a new set of values and address the consequences of anti-social behaviour and fire setting.

<b>Rise Trust (Summer)</b>	<b>£4,617.24</b>
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We are looking to provide two youth cafe sessions a week and one street based outreach session throughout the summer holiday targeting young people at risk of social exclusion.

<b>Rise Trust (Fridays)</b>	<b>£4,890.06</b>
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Youth Cafe based at Monkton Park in Chippenham for young people aged 13-19. The café provides a place to come to on a Friday night in the town centre.

10 **Community Area Transport Group (CATG)** (Pages 47 - 86)

8.55pm

To consider the report arising from the last meeting of the CATG and any recommendations within.

11 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Date and venue of next meeting**

The next meeting of Chippenham Area Board will be on 7 October at Neeld Hall, Chippenham 7.00pm for a 7.30 start.



## **History of Open Blue**

Excerpts from Open Blue website, <http://www.openblue.org.uk/>.

In December 2001 the Project was initiated to address issues of rural poverty and exclusion within Wiltshire. By the end of 2002 £30,000 was raised to launch project and Dayspring Church underwrites the Director's salary to 2005. In September 2002 Andy Weeds begins part-time to research with the brief to initiate and establish a mobile community centre for North Wiltshire. By January 2003 the decision was taken to focus on three areas in initial phase: team & confidence building in secondary school, parent and toddler groups in more remote communities with facilities for adult education, detached youthwork in areas where there is no present provision.

By March 2003 a double deck bus was purchased and conversion work begun and volunteers for the conversion work recruited. In May 2003 The Open Blue Trust gained charitable status. Then in June & July 2003 Contacts with Sure Start, Social Services, Young Peoples Support Service and the Youth Service were made and volunteers for schools and youth programmes began to be recruited.

For the last decade, Open Blue has reached thousands of rural dwellers, some briefly but for many others developing long term relationships and building confidence that creates access to transformative opportunities. Programmes across much of Wiltshire from Malmesbury to Salisbury and from Corsham to Calne and Swindon have created a platform for a wide range of social agencies: fire, police and health services; housing associations; churches and education services among others. Open Blue has gained local credibility in innovative community development, winning the Community Group of the Year Award from Wiltshire Life as well as being shortlisted by Faithworks for a national Community Innovation Award.



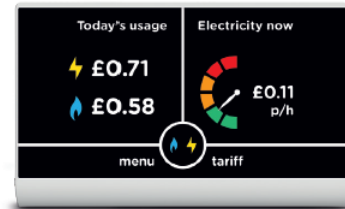


In support of



# Britain's energy system needs to change.

**Smart meters will help us upgrade to an energy grid fit for the 21<sup>st</sup> century.** We all want to do our bit for the environment and reducing energy waste is part of this.



**Would you like to find out more about the benefits of smart meters? Will and Joe from the Centre for Sustainable Energy will be at Sutton Benger Village Hall on July 17<sup>th</sup> at 6.30-8pm to help you understand the smart meter rollout, offer advice on saving energy at home and answer any questions you may have.**





# Frequently asked questions

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Around 53 million smart meters are being fitted in over 30 million households and small businesses across Wales, Scotland and England. This is the biggest national infrastructure project of our lifetimes and it will enable a more efficient energy system for Great Britain. Over 13 million smart meters have now been installed.

## Smart meters and in-home displays

### 1. What are smart meters and how do they benefit me?

Smart meters are the new generation of gas and electricity meters, which replace the traditional energy meters in our homes.

A smart meter sends automatic meter readings directly and securely to your energy supplier, resulting in accurate bills - putting an end to estimates and manual meter readings. The accompanying in-home display is a hand-held digital device, that sits in your home and enables you to see how much energy you're using and what it's costing you in near real time. So you can see how much you're using and make changes to use less.

### 2. Are smart meters good for the environment?

Smart meters are part of the government's plans to bring our national energy system up to date. They will transform how we buy and use energy as a nation and will enable a new smart energy grid, which will allow us to better balance energy generation and demand, reducing waste and inefficiencies. If everyone got a smart meter it would allow greater integration of renewable energy sources and smart technology, helping Great Britain move towards a lower-carbon economy and helping every household to make energy savings.

### 3. Can I get a smart meter for free?

There is no extra cost for a smart meter or for the in-home display. You won't have an extra charge on your bill because you choose to get a smart meter. The costs are spread across everyone's bills, just like the cost of running and maintaining today's traditional meters are.

### 4. How do smart meters work?

Smart meters measure how much gas and electricity you use and securely share this directly with your energy supplier and your in-home display. Your in-home display will show you information in near real time.

Depending on how often you've agreed to share it with your supplier, your smart meter will either send half-hourly, daily or monthly meter readings. You can change your preference for how often you share this information at any point by getting in contact with your supplier directly.

Your meter readings are sent to your supplier via a secure smart data network set up for smart meters which is managed by the Data Communications Company. This works in a similar way to other wireless systems. Though it is a wireless system, you don't need the internet in your home for it to work, and it won't use your internet if you do have it.

If you choose to, your energy supplier may also use this information to provide tailored energy efficiency advice and improve the service they provide for you.

**5. How does the in-home display work?**

During your smart meter installation, the installer will set your in-home display up for you and then show you exactly how it works. Your smart meter communicates with the in-home display to show you information about your energy use in near real time. Position it somewhere useful, such as your kitchen or living room, so you can see how much you're using and what it's costing at a glance. If you have any problems understanding your in-home display, please contact your energy supplier for more information.

**6. Will in-home displays work for people with impairments or disabilities?**

All in-home displays are designed to show information in a way that's easy to understand. However, an 'accessible' in-home display with additional features has been developed by industry with the RNIB and includes features such as large buttons and text-to-speech functionality. Depending on the severity of the condition, some people may find that the accessible in-home display better meets their needs. Consumers wishing to use an accessible in-home display should contact their energy supplier to find out more.

**7. How will a smart meter help me save money?**

Seventy nine per cent of smart meter owners say their smart meter gives them a better idea of what they're spending on energy. Your smart meter makes it easier to identify areas where you can decrease costs.

Smart meters also mean accurate bills, so you can be confident that you're only paying for what you've actually used.

**8. How accurate are smart meters?**

Smart meters are as accurate as traditional meters. Energy suppliers receive very few complaints about them.

By law, all gas and electricity meters including smart meters have to be certified as accurate but if you do think there's a fault, you can report it to your energy supplier in the same way you do now.

**9. Could a smart meter impact my health?**

No. Public Health England (PHE) sees no risk or danger to health from smart meters. The smart meters used in Britain have undergone one of the most rigorous safety testing regimes in the world and exceed every UK and EU safety standard.

**10. How is my personal data kept safe when I have a smart meter?**

Your smart meter holds information about how much gas and electricity you've used and what tariff you've chosen. It doesn't store other personal information that could identify you, such as your name, address or bank account.

Any data that is stored belongs to you. Only your supplier receives your smart meter readings and they cannot share any of this data without your permission. The data is transmitted safely, using a dedicated and secure wireless network.

**11. Can I switch supplier with a smart meter?**

Yes, you can always switch energy supplier no matter what type of meter you have. If you have a first generation smart meter you may find that once you switch, your meter may temporarily lose the ability to send meter readings automatically to your supplier, but your meter will still continue to accurately measure your use as before. This is just a temporary situation. A secure smart data network for smart meters has been set up. Once first generation meters are enrolled into this network they will become interoperable between suppliers and will once again deliver their full benefits.

## Getting a smart meter

### 12. How do I get my smart meter?

Contact your energy supplier to find out when you can get a smart meter.

We're all entitled to a smart meter as part of the rollout. Some of us will have to wait longer than others to get our new meter, but you can ask your energy supplier directly to see if yours can be fitted now. How soon you can get your smart meter depends on your energy supplier, where you live, your current meter type and what kind of home you live in.

### 13. I rent my home. Can I still get a smart meter?

Yes, if you pay your electricity and/or gas bills and they're addressed to you rather than your landlord you can get a smart meter. You don't need your landlord's permission to get a smart meter (although you should inform them). If you are not the bill payer, then you can ask your landlord to arrange a smart meter installation for you.

### 14. I have a prepay meter. Can I still get a smart meter?

Yes. Smart meters will make prepay as easy as pay-as-you-go on your mobile or tablet, and you can continue to top up your meter at a shop as well as being able to top up online, by phone and by text or via an app. Smart meters will be able to switch between payment modes (credit and prepay) and there will be no need for a physical meter change.

### 15. I'm moving home. Can I take my in-home display with me?

No, it won't work. Your in-home display will only work with the smart meter that it is securely paired with. If you're moving home, please leave your in-home display at the property so the new householder can benefit from it.

If you move into a house that has a smart meter, but no in-home display, you should contact your energy supplier.

## Preparing for installation and what happens on the day

### 16. How do I prepare for installation?

Your energy supplier will:

- contact you and arrange a time and date that suits you
- tell you what to expect, how long it will take and if there's anything special you need to do

You'll need to:

- make sure you know where your current meter/meters are and take steps to ensure they're accessible for the installer
- be at home to let the installer in and learn how to use your in-home display
- ensure any pets are kept out of the way

If it's going to be a struggle to clear in front your meters, let your energy supplier know when you book the appointment.

### 17. What should I expect during my smart meter installation?

Smart meters can only be installed by your energy supplier, or by a contractor on behalf of your energy supplier. Your appointment will always be pre-booked so you'll know when you can expect your installer to arrive. When your installer arrives, they should present you with a valid identity card including the company name and phone number, as well as their name and

photograph. The installation is very similar to a standard meter installation and is carried out by a fully trained installer. If you get both your gas and electricity from the same supplier, your installation will likely take about two hours to fit both smart meters during the same visit. While the meter is being replaced, your electricity and/or gas will need to be switched off for approximately 30 minutes each (i.e. 60 minutes if you're having both meters replaced) – this is normal practice.

Installers will remove the existing meter and replace it with the new smart meter usually in the same place as the old meter. If the new smart meter can't be installed in that location and needs to be installed elsewhere, the installer will discuss this with you.

Once your new meter is in place, the installer will show you how to use your in-home display, answer any questions you may have and offer energy efficiency advice. Written instructions on how to use the in-home display will also be left behind by the installer or sent by your energy supplier. The installer will also do a visual safety check of your gas appliances if you have a gas smart meter installed. Once they're done, they'll take away all your old meters.

#### **18. Do I have to be at home during the installation?**

Yes. Either you (or another responsible adult if you can't be there) will have to be at home, even if your meters are located outside. This is so the installer can show you how the in-home display works. It is also to make sure that when they disconnect and reconnect the energy supply as part of the installation, it is done safely.

#### **19. Do I need one smart meter for gas and another for electricity?**

Yes, both meters will be replaced.

If you're a dual fuel customer, your supplier will aim to install both meters on the same visit to make things as easy as possible. You'll only need one in-home display to view both your gas and electricity use. If your gas and electricity accounts are with different suppliers, you will have two separate smart meter installations (one from each of your suppliers).

#### **20. Do the installers have a code of practice?**

Yes. All the energy suppliers have signed up to the Smart Metering Installation Code of Practice (SMICoP). It is an industry-wide code of practice which governs installer behaviour and responsibilities during the installation process and is a legal requirement in their licence conditions.

#### **21. Will the person who installs my smart meter be qualified?**

Yes. There are strict rules for the installers who come and fit your smart meters. All installers are formally qualified and have to meet specific national standards, set out in SMICoP.

#### **Who is Smart Energy GB?**

Smart Energy GB is the government backed organisation tasked with informing Great Britain about the benefits of the smart meter rollout.

To find out answers to other Frequently Asked Questions, visit [smartenergygb.org/faqs](https://www.smartenergygb.org/faqs)



## **Wiltshire Police Rural Crime Team**

The Rural Crime Team (RCT) is a highly skilled team of individuals whose aim is to provide the rural community with a single point of contact, whilst offering specialist policing advice and guidance. The dedicated team deals with the specific rural crimes that affect our most isolated communities. Rural crime can be broken down into four main types:

- Heritage Crime
- Environmental Crime
- Wildlife Crime
- Agricultural Crime

The RCT, which consists of 2 x full time PC's and is supported by trained wildlife crime officers (WCO), who in turn support our Community Policing Teams (CPT) with their improved knowledge of rural and wildlife related offence. The team also help run Farm Watch and Horse Watch. These schemes encourage the sharing of information, partnership working and help provide crime prevention advice. Horse watch has been re-launched through community messaging with the assistance of the Community watch co-ordinator. This has seen newsletters being sent out to highlight crime trends and awareness of prevention measures.

The force has recently invested in the training of 20 officers at Lackham college by a wildlife crime trainer. This will enhance the forces response to Wildlife crime investigations. A further 25 wildlife crime officers will be trained in November 2019. This will result in doubling the current expertise around the county.

The Rural Crime Partnership (RCP) for Swindon and Wiltshire is now fully established and meets on a quarterly basis. The aim of the Partnership is to bring together representatives from a number of organisations to provide coordination and strategic leadership in tackling rural crime issues. The aims of the Partnership include:

- Reducing the number of victims of rural crime
- Improving the confidence of rural communities in reporting crimes knowing that action will be taken
- Reducing offending and re-offending
- Strengthening the Partnership over time to improve outcomes for all communities across Wiltshire.

The partnership is seen as the flagship in the region and other forces have visited Wiltshire to observe the RCP forum in action.

In July two national strategies were launched by the National Police Chiefs Council in conjunction with a number of partner agencies, for Rural crime and Wildlife Crime. The RCT will be looking to ensure that we are working to and achieving those objectives set within the strategies.

The RCT sits on the SW regional Rural crime group and also has an input into the National Poaching Priority group. Both groups seek to share information and best practices to help educate the public and disrupt those breaking the law.

A number of proactive Operations have been run by the RCT, in conjunction with CPT's. Operation Artemis (national priority) is the force response to all aspects of poaching. This will be the second year Op Artemis is run within Wiltshire; last year there were 22 arrests within Wiltshire, leading to 16 successful prosecutions against individuals.

In September 2018 Wiltshire Police collaborated with MOD and the volunteer Special Constabulary for Operation Aston which resulted in bikes seized under section 165 of the Road Traffic Act for not being road legal & being driven on an MOD area where the public aren't permitted.

In addition, the Wiltshire Rural Crime team supports Operation Clampdown, working closely with the Angling Trust and the Environment Agency focusing on tackling fishing offences.

A recent rural survey also identified people's concerns with Fly tipping and the Force are currently working with trading standards to deal with this issue.

A Drone has been purchased from funding provided by Historic England and the NFU to help to assist in the prevention and detection of rural crime. Both Rural crime officers are to be trained in the use of Drone.

We are currently looking at setting up a scheme within Wiltshire (as in Suffolk) that have 25 horse riders (with own horses) spread out within Wiltshire that are extra eyes and ears for the rural community. To have a basic input on recognising hare coursing heritage crime and wildlife crime. Historic England already offered funding for tabards and horse owners have own insurance etc. so this should incur no cost to the force.

The RCT have continued media awareness around issues such as Livestock worrying (national priority), Fishing poaching, Poaching, thefts from farms.

A number of TV appearances for the RCT, including Country file (highlighting working gun dog thefts), ITV / BBC news (highlighting Op ARTEMIS), local BBC radio stations (highlighting livestock worrying) and patrols with BBC radio 4. Local newspaper and rural based publications, including Shooting times and Wiltshire life have also run articles around Op ARTEMIS and Working dog thefts.

The RCT have continued to develop the use of social media helping to communicate to farming communities through the creation of a closed Facebook page and a number of What's App groups. The page now has over 300 members and is continuing to grow.



## **CHIPPENHAM AREA BOARD**

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### **MINUTES OF THE CHIPPENHAM AREA BOARD MEETING HELD ON 3 JUNE 2019 AT CAFÉ SPERO, WOOD LANE, CHIPPENHAM, WILTSHIRE, SN15 3EB.**

#### **Present:**

Cllr Ashley O'Neill (Vice-Chairman), Cllr Baroness Scott of Bybrook OBE, Cllr Andy Phillips, Cllr Nick Murry, Cllr Ross Henning, Cllr Peter Hutton (Chairman), Cllr Howard Greenman, Cllr Melody Thompson and Cllr Clare Cape

#### **Also Present:**

Ruth Lloyd, Chippenham Town Council, Terresa Hutton, Chippenham Town Council and Fred Winup, Castle Combe Parish Council

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#### **26 Election of Chairman 2019/20**

Cllr Peter Hutton was nominated by Howard Greenman and seconded by Cllr Andy Phillips.

Cllr Ross Henning nominated Cllr Clare Cape, who was seconded by Cllr Nick Murray.

Peter Hutton was duly elected Chair for the municipal year 2019 – 2020.

#### **27 Election of Vice-Chairman 2019/20**

Cllr Ashley O'Neill was nominated by Cllr Peter Hutton and seconded by Howard Greenman.

There being no other nominations, Cllr Ashley O'Neill was duly elected as vice-chair for the municipal year 2019 – 2020.

#### **28 Chairman's Welcome and Introductions**

The Chairman expressed gratitude to Howard Greenman for his many years of service as Chair to Chippenham Area Board.

The Chair went on to thank Keith Wilson, café Spero, for allowing use of the venue and emphasised the value of holding Area Board meetings in venues outside of Monkton Park.

29 **Apologies**

Apologies for absence were received from Cllr Bill Douglas.

30 **Minutes**

**Resolved**

**The minutes of the meeting held on 25 March 2019 were approved.**

31 **Declarations of Interest**

Cllr Nick Murray declared an interest in the grant application made by Zero Chippenham as its Chair and stated that he would not debate or vote on that application under Item 37.

32 **Chairman's Announcements**

The Chair made the following announcements;

**Community Led Housing Project**

Wiltshire Council, in partnership with Community First and Wiltshire Community Land Trust, had set up a partnership project to advise and support community led housing.

**Homelessness Strategy Consultation**

Wiltshire Council was asking for views on its new strategy which sets out priorities and actions to work with those who are homeless or threatened with homelessness. The consultation was to close on 21st June 2019.

**North Wessex Downs Walking Festival**

The festival was to run from 8th to 23rd June and its programme was to include guided walks and workshops.

At the invitation of the Chair, Keith Wilson, café Spero, gave a short presentation on Café Spero, its aims, activities and its funding relationship with the Area Board.

33 **Outside bodies and working groups**

The Board made the following appointments to the following working groups and outside bodies;

**Chippenham Health and Wellbeing Group**

Area Board Representative: Cllr Peter Hutton

**Chippenham Local Youth Network**

Area Board Representatives: Cllr Peter Hutton, Cllr Melody Thompson, Cllr Ross Henning, Cllr Ashley O'Neill

**Chippenham Safer and Strong Communities Group**

Area Board Representatives: Cllr Peter Hutton, Cllr Nick Murry

**Community Area Transport Group**

Area Board Representatives: Cllr Ross Henning, Cllr Ashley O'Neill, Cllr Bill Douglas, Cllr Nick Murry

**Multi-Agency Forum**

Area Board Representative: Cllr Ross Henning

**Champions**

Older Persons Champions: Julia Stacey and Barbara Hearn

Carers Champion: Alison Butler

34 **Dementia Friends Information Session**

Ollie Phipps, Community Engagement Manager, delivered a workshop on Dementia awareness.

35 **Big Pledge and National Armed Forces Weekend**

A video was played to bring the Board's attention to the 2019 Big Pledge initiative on encouraging people to get active.

Ollie Phipps, Community Engagement Manager, updated the Board on preparations for National Armed Forces Weekend and drew the Board's attention to the tapestry panel designed to represent Chippenham.

36 **Town, Parish and Partner Updates**

The Chair brought the Board's attention to the following updates

- i. Parish and Town Councils - Castle Combe Parish

Fred Winup updated the board on the Parish's market cross project.

- ii. Healthwatch
- iii. Wiltshire Clinical Commissioning Group (CCG)
- iv. Wiltshire Police - Community Policing Report

Donald Pocock, Deputy Sector Head, updated the Board on local incidents, community responses and police intervention.

Revd. Andrew Gubbins outlined the Fair Share scheme and its provision of meals during the gap in free school meals provision that arises in school holidays.

37 **Grant Applications**

The following applications were approved;

**Zero Chippenham £5000**

Funding to support the engagement of the community in awareness of environmental impacts and behaviour change.

**Chippenham Sailing and Canoeing Club £5000**

Funding to enable increased access to sailing and canoeing for more people.

**Chippenham Mens Shed £5000**

Funding to provide a workshop space for woodworking, metalworking and repairing electrical devices.

**Biddestone Tennis Club £5000**

Funding to provide floodlighting to increase opportunities to play tennis.

**Friends of Redland School £5000**

Funding to provide a log-cabin on the school field as a space for groups classes and individuals.

**Kandu Arts £2000**

Funding to support mentoring and support which can be accessed when young people have a need.

38 **Urgent items**

There were no Urgent Items.

39 **Date of Next Meeting**

The next meeting of Chippenham Area Board will be on 17 July 2019.

(Duration of meeting: 7:00pm to 9:00pm)

The Officer who has produced these minutes is Jim Brewster of Democratic Services, direct line 01225 718242, e-mail [jim.brewster@wiltshire.gov.uk](mailto:jim.brewster@wiltshire.gov.uk)

Press enquiries to Communications, direct line (01225) 713114/713115

# Agenda Item 6

## **Chairman's Announcements**

<b>Subject:</b>	<b>Winter Weather Provisions</b>
<b>Web contact:</b>	<a href="mailto:Weather.team@wiltshire.gov.uk">Weather.team@wiltshire.gov.uk</a>

Wiltshire Council will once again be running the Parish Emergency Assistance Scheme (PEAS) which gives local Town and Parish Councils the opportunity to get hold of vital kit which can be used during adverse weather events. The application form is now available from [weather.team@wiltshire.gov.uk](mailto:weather.team@wiltshire.gov.uk). We kindly ask that any requests for equipment are made by the end of August 2019.

The weather team can help you develop plans and also help with the provision of certain items to help make parishes more resilient when extreme weather arrives.



## Councillors Briefing Note No. 19-018

**Service:** Highways and Transport **Further Enquiries to:** Spencer Drinkwater

**Date Prepared:** 20 June 2019 **Direct Line:** (01225) 713480

### **THE 'SUBSTANTIVE HIGHWAYS SCHEME FUND' BID APPLICATION PROCESS IN 2019/20**

#### **Background**

A Substantive Highways Scheme Fund will again be made available in 2020/21 to enable area boards to bid (via their respective Community Area Transport Groups (CATGs)) for funding to deliver priority transport schemes that exceed their Discretionary Highways Budget.

In July 2017, a two-year design and build programme for Substantive Highways Schemes was adopted whereby area boards submit funding bids in the current year for detail design prior to implementation in the following financial year.

Subject to source funding remaining available<sup>1</sup>, the Substantive Highways Scheme Fund for the 2020/21 financial year will again be set at £150,000.

#### **Mechanism for awarding Substantive Highway Scheme Funding**

The mechanism to be used to award Substantive Highway Scheme Funding will be that agreed by the cabinet member for highways and transport in July 2011.

With this mechanism, competing scheme bids are assessed and awarded funding according to two factors:

- Value for money
- Deliverability

Value for money is the ratio of the cost and benefit of the prospective schemes. Under this system, the benefit is determined from the priority score following assessment under the Scheme Assessment Framework (see **Appendix 1**) and the cost is that which would be borne by the council in implementing the scheme. In this way, the cost/benefit ratio of any scheme is calculated to both acknowledge and stimulate contributory funding from town/parish councils and other external bodies.

<sup>1</sup> Local Transport Plan Integrated Block – Annual Grant Funding from Department for Transport

Deliverability is an assessment of how challenging a scheme would be to implement within the next financial year, considering technical, legal/procedural, operational, financial and public factors. Schemes are given a 'confidence score' based on these factors.

**Appendix 2** sets out the Substantive Highways Scheme Bid Evaluation Formula incorporating the above value for money and deliverability criteria. It should be noted that, as the council is looking to fund those schemes that are easily deliverable, and offer the maximum benefit for the minimum cost, the successful bids will be those that achieve the lowest score.

### **Eligibility to bid for Substantive Highway Scheme Funding**

An area board is eligible to bid for Substantive Highway Scheme Funding when the cost of implementing a scheme is estimated to exceed its annual Discretionary Highways Budget allocation.

Schemes which can be achieved within an area board's Discretionary Highways Budget or where it is reasonable and realistic to implement discrete, stand-alone sections in phases over time are not eligible for Substantive Highways Scheme Funding. However, projects that comprise a number of separate but linked elements that form an integral highway improvement will be eligible.

Each bid must include a local financial contribution to the scheme. This can come from the relevant CATG or another source, such as a parish or town council, or be a combination of different sources. In addition, the sum of the local contribution and the bid for Substantive Highways Scheme Funding must cover the full estimated cost of implementing the scheme.

Area boards can submit up to two bids, although bidding more than once may reduce an Area board's chances of success as the bids would effectively compete against each other.

Schemes for which bids are submitted must have been developed to a stage which demonstrates that they can be designed in 2019/20 and be deliverable within the 2020/21 financial year when the funding will be available. Development of a scheme could include topographical surveys, completion of statutory processes, early stage design, and detailed cost estimates. The extent of scheme development prior to the submission of a substantive bid will depend on the type of scheme being proposed and advice should be taken from council officers.

### **Bidding process**

Bids should be completed on the attached pro-forma application form (see **Appendix 3**) and submitted by Friday 9 August 2019 to the highways officer serving the relevant area board Community Area Transport Group. The bids will then be scored in accordance with **Appendix 2**.

It is anticipated that a provisional decision on the awarding of funding will be made in September 2019 by the cabinet member for highways, transport and waste.



**INTEGRATED TRANSPORT SCHEME ASSESSMENT FRAMEWORK**

OBJECTIVES	FACTOR	DESCRIPTION	SCORE
SAFETY	Accidents	<b>Number of pedestrian/cycle accidents over proposed length of scheme (last 3 years);</b> 2 points per accident up to a maximum of ten points for five or more accidents	(0 – 10)
	Threat and Intimidation	<b>Traffic volumes:</b> < 300v/hr = 0pts, 300-600v/hr = 2pts, > 600 v/hr = 3pts <b>Traffic speeds:</b> 0-5mph asl* = 0pts, 5-10mph asl* = 2pts, > 10mph asl* = 3pts <b>% HGVs:</b> < 1% = 0pts, 1-5% = 1pt, > 5% = 2pts <b>% through traffic:</b> < 10% = 0pts, 10-50% = 1pt, > 50% = 2pts <b>Existing facilities:</b> 1 point deducted for each existing facility	(0 - 10)
ACCESSIBILITY	Population Benefiting	<b>Number of people potentially benefiting from a scheme:</b> 0-10 = 1pt, 10-100 = 2pts, 100-200 = 3pts, 200-500 = 4pts, 500-1000 = 5pts, 1000-2000 = 6pts, 2000-4000 = 7pts, 4000-8000 = 8pts, > 8000 = 10pts	(0 – 10)
	School Travel	<b>Would a scheme offer improved facilities or a safer environment for children walking/cycling to school(s)?</b> Yes = 5pts; No = 0pts <b>Does the school have a 'live' School Travel Plan?</b> Yes = 5pts; No = 0pts	(0 – 10)
	Amenity Links	<b>To what level would a scheme serve local amenities:</b> 2 points each for a food shop, leisure centre, community centre, public house and Post Office	(0 – 10)
ECONOMY	Economic Considerations	<b>Would a scheme improve pedestrian/cycle access to an urban commercial/retail area?</b> Yes = 5pts; No = 0pts <b>Would a scheme improve the pedestrian/shopping environment in an urban commercial/retail area?</b> Yes = 5pts; No = 0pts	(0 – 10)
INTEGRATION	Network Linkages	<b>Would a scheme improve existing networks?</b> Link on a town cycle network = 5 pts (Link on a recreational cycle/walk route = 2pts) Improved pedestrian link = 5 pts Improved disabled access = 5pts Link to a bus/rail station = 5pts (link to bus stop = 2pts)	(0 – 20)
ENVIRONMENT	Environmental Considerations	<b>Could the scheme help achieve modal shift and reduce car use?</b> Yes = 5pts; No = 0pts <b>Is the scheme in an Air Quality Management Area?</b> Yes = 5pts; No = 0pts	(0 – 10)

\* asl = Above speed limit

**APPENDIX 2**

**Cost/Benefit**

Scheme Name	Total Cost of Scheme (£000s)	Contribution (from CATG or other party) (£000s)	Cost to WC (£000s)	Benefit Score (from Scheme Assessment Framework)	Cost to Benefit Ratio
	A	B	A-B	0-90	A-B/Benefit Score
Example Scheme X	60	30	30	50	0.60
Example Scheme Y	60	0	60	50	1.20

**Deliverability**

0 = no risk  
 1 = low risk  
 2 = medium risk  
 3 = high risk

Technical	From a technical standpoint, what is the level of confidence in our ability to implement the proposal? Are there any likely departures from standards involved in developing or implementing the proposal? Is there sufficient land to implement a scheme that meets standards?	x
Legal/Procedural	Are there any statutory procedures that are likely to prove a barrier to delivery? What is the level of confidence that they can be dealt with?	x
Operational	Are there any aspects of the proposals which would result in the Council incurring significant additional costs over its projected life?	x
Financial:	Evidence from past transport projects illustrates that there is a systematic tendency for project appraisers to be overly optimistic when estimating costs. This assessment should appraise the likelihood of the project being delivered within the estimated cost.	x
Public	Has the proposal been made public? If so, how acceptable is the proposal? Are there likely to be objections from particular sections of the community or from particular areas?	x
Deliverability Score		$\sum x \div 5$

Overall Score = Cost/Benefit x Deliverability

## Application for Substantive Highways Scheme Funding

*This form should be completed and submitted to the highways officer serving your Area Board's Community Area Transport Group by Friday 9 August 2019 and copied to Spencer Drinkwater in the Sustainable Transport Group*

### Applicant Details:

<b>Name:</b>	
<b>Area Board:</b>	
<b>Email:</b>	
<b>Tel:</b>	

### Description and Location of Proposed Scheme:

<b>Scheme name</b>	
<b>Town/village:</b>	
<b>Road name/area of town/village:</b>	
<b>Brief description of scheme:</b>	

### Scheme Costs and Funding Sought:

<b>Estimated total cost of Scheme</b>	<b>£</b>
<b>Contribution from CATG's Discretionary Highways Budget</b>	<b>£</b>
<b>Contributions from third parties (e.g. town/parish councils)</b>	<b>£</b>
<b>Funding sought from Substantive Highway Scheme Fund</b>	<b>£</b>

.....  
Signature of Area Board Chair/Community Area Manager:

.....  
Date:



# Chairman's Announcements

**Subject:**

**Highways Improvements and Traffic Survey Requests**

Wiltshire Council is changing the way highway improvements and traffic surveys are requested by members of the public and through Town and Parish Councils. The current process requires updating to improve the customer experience and to reduce the steps involved. The proposed new system will foster a closer working relationship with town and parish councils, whilst providing a better and more informed experience for members of the public.

## **Overview**

The Area Board issue system is predominately used by residents and town and parish councils for raising highways improvement (Community Area Transport Group) and traffic survey (previously referred to as metrocount) requests. Link here for the Area Board issue system home page: [http://services.wiltshire.gov.uk/Forms/area\\_board/index.php](http://services.wiltshire.gov.uk/Forms/area_board/index.php).

The process and the system require updating to improve the customer experience and to reduce the steps involved from the issue being raised to a resolution being found.

A long-term solution has been proposed with the system moving onto the new My Wiltshire app. However, a more efficient interim solution for these requests will be introduced from Monday 3 June 2019.

## **Updated process for Town and Parish Councils**

If a parish or town council wish to raise a highways improvement request they fill out a form and send it to [integrated.transport@wiltshire.gov.uk](mailto:integrated.transport@wiltshire.gov.uk) . This will be received by the local Highways Engineer and added to the next Community Area Transport Group agenda.

If a parish or town council wish to raise a traffic survey request they fill out a form and send to [roadsafetydriving@wiltshire.gov.uk](mailto:roadsafetydriving@wiltshire.gov.uk)

These forms will be available on the [Area Board Issue homepage](#)

## **Updates process for local residents**

If a resident wishes to raise a highways improvement request, or traffic survey request, they should complete the forms available on the above link and send this to their local parish or town council for consideration.

Contact details for each Town and Parish Council is available via a link on each form or on the Wiltshire Council website.

If the Town or Parish Council support the request they submit the respective form as set out above.

If the Town or Parish Council does not support the request then they advise the resident accordingly.

## ***Chairman's Announcements***

Highway improvement progress updates will be included in the CATG action notes circulated to Town and Parish Councils. It will be for the Town and Parish Councils to update residents on the progress of their request.

## Update for Chippenham Area Board

<b>Update from</b>	<b>Kington Langley Parish Council</b>
<b>Date of Area Board Meeting</b>	17 <sup>th</sup> July 2019
<b>Headlines</b>	

- Traffic calming in the village. The Community Speed Watch team together with the Parish Council have raised two issues relating to speeding in the village. Recommending a longer enforceable speed limit and 'Pedestrians in Road' signs.
- Fly tipping is becoming a problem at the bus stop on the A350
- The New Bellmouth related to the Gateway planning application has been named 'Clanville Way' as it has historical values. .
- Neighbourhood Planning – The Parish Council's status is undecided to its N.P. intentions.
- Community Speed watch – Volunteers are kept busy monitoring the traffic through the village.

### Projects

- The Parish Council is assisting residents with the possible purchase of the local pub (Hit or Miss) It has been listed as a Community Asset and a full moratorium has been triggered off until the 18<sup>th</sup> September.
- The Village Pond has undergone much needed maintenance. A planting scheme is being created. Children from the village school will help with the planting.
- Days Lane signage is underway. 2 Equestrian signs to be sited. Signing from the A350 still to be agreed. .

### Future Events/Dates for the diary

- Future Parish Council meeting dates for 2019: 8<sup>th</sup> July, 12<sup>th</sup> Aug, 9<sup>th</sup> Sept, 14<sup>th</sup> Oct, 11<sup>th</sup> Nov, 9<sup>th</sup> Dec.. Meetings are held in the meeting room of the Village Hall commencing at 7.45pm. on Monday evenings, 1.

Signed: S. Webb Parish Clerk

Date: 2<sup>nd</sup> July 2019





## **Chippenham Area Board Report – 17<sup>th</sup> July 2019.**

### **Camping and caravanning**



Whether you're out and about in a camper van, towing your caravan or sleeping under canvas for your holidays, venturing into the great outdoors can carry risks.

When you're on a campsite, make sure there's at least six metres (20ft) between caravans and/or tents and that you're away from parked cars – this will reduce the risk of any fire spreading. If mobile phone signal is poor, make sure you know where the nearest payphone is.

Never use barbecues inside or near the entrance to your tent or caravan, either for cooking or as a heat source – the carbon monoxide they produce is lethal.

### **Camping**

A fire can destroy a tent in just a minute, so make sure you:

- Never use candles in or near the tent – torches are safer.
- Keep cooking stoves and barbecues away from the tent walls, as they can catch light very easily.
- Know how to escape by cutting your way out of the tent, should there be a fire.
- Don't smoke inside your tent.

### **Caravans**

- Take special care when cooking and don't leave pans unattended.
- Turn off all appliances when you go to bed.
- Never dry clothes over the stove.
- Remove any litter and rubbish near the caravan to reduce the risk of fire spreading.
- Make sure the caravan is well ventilated and never block air vents.
- If there is a fire extinguisher or fire blanket within the caravan, read the instructions so you know what to do in the event of fire.
- Keep flammable liquids, such as petrol and gas cylinders, outside and away from children.
- Make sure the gas pipe connection is secure. If you suspect a leak, turn off the main cylinder valve.

## Heath fires and countryside safety



When you are out and about enjoying the countryside, there are some things you can do in order to protect our beautiful surroundings and keep you safe.

Large wildfires are thankfully rare but, when they do occur, they can be very serious and affect large areas of the countryside. They also take a great deal of resources to bring under control, which impacts the availability of appliances for property fires and other emergencies.

The Upton Heath fire in Dorset in 2011, for example, damaged approximately 250 acres of the heath and required the mobilisation of 30 fire engines and 11 Land Rovers.

Wildfires can ravish the local wildlife, destroying ecosystems in a matter of hours that have taken years to build up. If a wildfire encroaches upon farmland, then crops and farm buildings can be consumed, and homes that border heathland can also be at risk.

At their worst, wildfires can cause death or injury to people. A developed wildfire creates its own wind, which drives it at speeds faster than people can get out of its way.

Steps you can take to avoid starting a wildfire:

- Avoid open fires in the countryside. If you must have a fire, make sure that you're in a designated safe area.
- Put out cigarettes and other smoking materials properly before you leave your vehicle.
- Do not throw cigarette ends out of your vehicle. They could start a fire and destroy surrounding countryside.
- Don't leave bottles or glass in woodlands, as sunlight shining through the glass can cause a fire to start. Take the items home, or put them in a waste or recycling bin.
- If you see a fire in the countryside, report it immediately. Do not try to tackle a fire yourself; usually they can't be put out with a bucket of water. Please call the fire service and leave the area as soon as possible.
- Ensure that you know your location or a landmark so you can direct the fire service.

### Sam's Sad Day

**Sam's Sad Day** is a story about a sand lizard whose home is destroyed by a wildfire. Once you have read the story, you can test the children's understanding and recall using the **Sam's Sad Day questions worksheet** (the **answer sheet** is provided).

The children can write their own story about a wild creature whose home is destroyed by a wildfire.

For other resources or ideas about fire safety for children, visit our [education section](#).

### Advice for landowners

Through controlled management of planting schemes and firebreaks, the risk of a wildfire starting can be reduced and the effects of a 'going' wildfire can be restricted.

Fire spreads at different rates through different vegetation so, by managing the planting, the rate of fire spread can be slowed to give fire crews extra time to get resources in place.

A [best practice guide](#) has been produced by the Forestry Commission, giving further information about the causes of wildfires, their behaviours and the steps that landowners can take to prevent or mitigate them.

### See also:

The Natural England website – [www.naturalengland.org.uk](http://www.naturalengland.org.uk) – has lots of information, including an explanation of the [Countryside Code](#).

Find out more about being a [Firewise Community](#) through the Urban Heaths Partnership.

## Water safety



Cooling off in rivers, canals, ponds, quarries and lakes can have deadly consequences.

Every year, firefighters are called to incidents where residents (particularly children and young people) get into difficulty when swimming in open water.

## Dangers of cooling off in open water

The water may look calm on the surface, but there may still be strong undercurrents that could pull even a strong swimmer under.

The water may also feel relatively warm on the surface, but just a few feet below can be icy cold – even in the hot weather – and can very quickly cause severe cramp and hypothermia.

Young people often misjudge their swimming ability – they may view a river or lake as a tempting means of cooling off during a hot spell of weather, but fail to appreciate the harmful effects that the cold water can have on their stamina and strength.

## Key safety tips for staying safe near water

The following are some key safety tips for staying safe near water:

- Alcohol and swimming do not mix – stay out of the water if you've been drinking.
- Always watch your child while at the beach, lake or other natural bodies of water.
- Never let older children swim in unsupervised areas like quarries, canals or ponds.
- Don't swim near motor boats, jet skis or other power vehicles.
- Never interfere with lifesaving equipment – you might need it yourself.
- Learn to spot and keep away from dangerous water.
- Take safety advice – heed notices which warn you of the danger. See [national water safety signs](#) for guidance.
- Children should always visit open water sites with a grown-up.
- Swimming anywhere other than at purpose built and supervised swimming pools is highly dangerous and is not recommended, unless as part of an organised club.

### See also:

Royal Society for the Prevention of Accidents – [advice on water safety](#)

## Safe and Well Visits- Home safety

The Chippenham area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you

- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

## Response

### Incidents

#### April 2019

DW FRS were called to 36 incidents in the Chippenham area.

Category	Chippenham (59P1/2)
False Alarm	17
Fire	11
Special Service	8
<b>Total</b>	<b>36</b>

#### May 2019

DW FRS were called to 22 incidents in the Chippenham area.

Category	Chippenham (59P1/2)
False Alarm	8
Fire	8
Special Service	6
<b>Total</b>	<b>22</b>

### Availability of RDS appliance %

April 2019	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT59P2 Chippenham	89.2%	100%	<b>94.6%</b>

May 2019	Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
% Available	KT59P2 Chippenham	89.7%	95.5%	<b>92.6%</b>

## Recent Notable Incidents

Four pumping appliances from Chippenham, Calne and Corsham attended a fire at Ivy Lane School, in Chippenham just after midday on 15/04/19. It is believed that a fire started deliberately in nearby foliage quickly spread to the roof and front end of the Ivy Hall, which is used as a school hall and kitchen area. Fire damage was largely contained to the outside of the roof with minimal damage within the building itself. Whilst a holiday club was using the premises at the time of the fire all persons evacuated safely and there were no injuries as a result. Following the fire DWFRS' education team have been in contact with the school with a view to providing some input around fire related issues in the future.

## Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

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## Report focuses on dementia friendly initiatives



### We joined the regulars at Chippenham Memory Cafe in April

Healthwatch Wiltshire is set to publish a report detailing its work on how dementia friendly initiatives are working in the county.

Over the last four years, dementia has been a priority area for us, and we have gathered over 1,600 views and experiences from people affected by dementia.

One of the key things we were told is that dementia awareness is improving and that this is important.

### Two-part project

This project had two elements, the first aimed to gather information from dementia friendly initiatives – such as support groups, awareness sessions and social events – and the second to talk to people living with dementia and their carers on what they

value most about these initiatives.

Our key findings included:

- Most people living with dementia and their carers feel that their local community is dementia friendly and feel part of it,
- The effects of dementia friendly initiatives are positive and wide-ranging, including improved physical and mental health, independence and community involvement,
- The successes of these initiatives closely aligned with what people said they found most useful,
- Dementia friendly initiatives would value support with promotional materials and publicity.

Thank you to our partners for their support with this project. The report will be published in July.





**June 2019**

## **The right healthcare, for you, with you, near you**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### **News**

#### **BSW Commissioning Alliance – new appointments**

Four appointments have been made to the senior executive team of the Bath and North East Somerset, Swindon and Wiltshire (BSW) Commissioning Alliance:

- Gill May, current Director of Nursing and Transformation at Swindon CCG, has been appointed to the role of Director of Nursing and Quality.
- Nicki Millin, current Deputy Chief Executive (Swindon), has agreed to take on the role of Director of Transformation and Strategy on an interim basis prior to her retirement in April 2020.
- Caroline Gregory, current Chief Finance Officer at Swindon CCG, has been appointed to the role of Chief Finance Officer for the commissioning alliance.
- Steve Perkins, current Chief Finance Officer at Wiltshire CCG, has been appointed as Acting Deputy Chief Finance Officer for the commissioning alliance.

Each CCG will have a Locality Director. Corinne Edwards has been appointed as the Locality Director for BaNES and the roles of Locality Directors for Wiltshire and Swindon will be advertised in the week commencing 4 June 2019.

## E-zec Medical Transport Services provide non-emergency patient transport across BaNES, Swindon, Wiltshire and Gloucestershire

From 1 June 2019 the non-emergency patient transport service in Bath and North East Somerset, Gloucestershire, Swindon and Wiltshire will be provided by E-zec Medical Transport Services - a family run company focused on delivering high quality, safe, effective transportation for patients to and from a healthcare setting.

Non-emergency patient transport is for patients who, due to their mobility needs or medical condition, are unable to travel safely by other means. Patients who wish to use the service are required to be assessed against national eligibility criteria. E-zec expect to complete around 180,000 patient journeys each year across B&NES, Gloucester, Swindon and Wiltshire.

Mark Harris, Chief Operating Officer, Wiltshire CCG said: "We are delighted to partner with E-zec as our provider of non-emergency patient transport across the region. We have been working closely together since their appointment in December 2018 to ensure eligible patients have a great experience when using the service."

Arriva Transport Solutions Ltd provided the non-emergency patient transport service until their contract ended on 31 May 2019.

Further information about the service can be found at [www.bgswpatienttransport.co.uk](http://www.bgswpatienttransport.co.uk)

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## Our Health Our Future – engagement to support BSW five year plan

In mid-June, we will launch the Our Health Our Future campaign aiming to find out what local people think about health and care issues so their views can be fed into the development of our local five year plan. This is the first piece of engagement jointly coordinated by BaNES, Swindon and Wiltshire (BSW) Clinical Commissioning Groups.



The campaign is based on an online survey, supported by a booklet including a hard copy of the survey, social media and by getting out and about to events across the region over the six week period to the end of July.

We will be asking people three questions:

- What's the one thing you wish you'd known sooner to help you be as healthy as possible?
- What's the one thing that would help you to find and use health and care services more easily?
- What's the one thing that would help to make a difference to your health and care in the future?

The survey will be online from 13 June 2019 at [www.bswstp.nhs.uk/ourhealthourfuture](http://www.bswstp.nhs.uk/ourhealthourfuture)

We would appreciate any help you can give in spreading the word about Our Health Our Future and encourage you, your family and friends to complete the survey to help shape the future of health and care across B&NES, Swindon and Wiltshire.

## Governing Body meeting

Our next Governing Body meeting is on 23 July 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website [www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

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## News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive).

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Keep up to date with news and information from Wiltshire CCG on social media.



**NHS Wiltshire CCG**



**@NHSWiltshireCCG**



**July 2019**

## **The right healthcare, for you, with you, near you**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### **News**

#### **CCGs to apply to merge**

As you know, we have formed a Commissioning Alliance with BaNES and Swindon CCGs, with one Chief Executive and senior management team across the three organisations, whilst retaining the three separate organisations each with their own Governing Body. The NHS Long Term Plan sets out an expectation for CCGs to officially merge, and for Wiltshire CCG this means merging with BaNES and Swindon CCGs to become one commissioning organisation before April 2021.

On 12 June 2019 the three Governing Bodies took a consensus view that there is now a strong case supporting a full CCG merger. At their recent public meetings, each Governing Body has now approved the proposal to apply to merge.

Prior to submitting the application the CCGs will engage with stakeholders, and the GP membership of each CCG will then vote on a final decision to apply for a merger.

A detailed application to merge needs to be submitted to NHS England by 30 September 2019 to have the full merger in place by April 2020.

We will continue to provide you with updates on the process in the coming months.

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#### **Primary Care Networks**

Primary Care Networks came into effect on 1 July 2019 and there has been a lot of work going on behind the scenes to form the GP networks and get the appropriate structures in place.

It will take some time for the networks to become fully operational and for patients to start seeing the benefits of this collaborative provision of services.

Clinical directors have been appointed for all 11 networks in Wiltshire with some networks choosing to make this a shared role.

<b>Name of PCN</b>	<b>Practices in PCN</b>	<b>Clinical Director</b>
Calne	Patford House Partnership Northlands Surgery Jubilee Field Surgery	Dr Julia Dalton – Northlands Surgery Dr Kathryn Hughes – Patford House Partnership
Chippenham, Corsham and Box (CCB)	Hathaway Surgery Rowden Surgery Lodge Surgery Porch Surgery Box Surgery	Dr Philip Grimmer – Hathaway Surgery
East Kennet	KAMP Ramsbury Surgery Burbage Surgery Old School House Surgery	Dr John Williams - KAMP Dr Graham Muller – Ramsbury Surgery Dr Anne Woods – Old School House Surgery
North Wilts Border	Malmesbury Medical Partnership Tolsey Surgery Purton Surgery Tinkers Lane Surgery New Court Surgery Cricklade Surgery	Dr Ravi Gonsalves – New Court Surgery Dr John Pettit – Malmesbury Medical Partnership Dr Chris Philips – Malmesbury Medical Partnership
Sarum South	Downton Surgery Harcourt Medical Centre Salisbury Medical Practice Whiteparish Surgery Three Chequers Medical Practice	Dr Judy Walters – Three Chequers Medical Practice
Sarum North	Barcroft Medical Centre Castle Practice Avon Valley Practice St Melor House Surgery Cross Plains Health Centre Millstream Medical Practice	Dr Lucy Davies – Castle Practice
Sarum West	Sixpenny Handley Surgery The Orchard Partnership Tisbury Surgery Mere Surgery Silton Surgery Hindon Surgery Courtyard Surgery	Dr Fiona Dawe – Hindon Surgery

Devizes	Market Lavington Surgery Lansdowne Surgery St James Surgery Southbroom Surgery	Dr Ian Williams – Southbroom Surgery
Melksham and Bradford on Avon	Giffords Surgery Spa Medical Centre Bradford on Avon and Melksham Health Partnership	Dr Jonathan Osborn – Giffords Surgery
Trowbridge	Lovemead Group Practice Trowbridge Health Centre	Dr Lucy Thompson – Lovemead Group Practice Dr Stephen Locke – Trowbridge Health Centre
Westbury and Warminster	The Avenue Surgery White Horse Health Centre	Dr Lisa Hirst – The Avenue Surgery

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## Our Health Our Future – engagement to support BSW five year plan

The Our Health Our Future campaign is underway – asking local people what is important to them for their health and care, now and into the future. All responses to the survey will feed into our local five year plan.



You can go to [www.ourhealthourfuture.org](http://www.ourhealthourfuture.org) to complete the survey and to find out more.

We would appreciate your support in encouraging your family, friends and the people in your communities to take part in the survey to help shape the future of health and care across B&NES, Swindon and Wiltshire.

The survey closes on 31 July 2019.

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## Governing Body meeting

Our next Governing Body meeting is on 23 July 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website [www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

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## News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive).

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Keep up to date with news and information from Wiltshire CCG on social media.



**NHS Wiltshire CCG**



**@NHSWiltshireCCG**



**Report to** Chippenham Area Board  
**Date of meeting** 17/07/2019  
**Title of report** Community Area & Youth Grant Funding

**Purpose of the Report:**  
 To consider the applications for funding listed below.

Youth Grants Applicant/ Project	Amount requested
Youth Adventure Trust	£1500.00
Dorset & Wiltshire Fire Service	£3000.00
Rise Trust (Summer)	£4617.24
Rise Trust (Fridays)	£4890.06

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance available here: <http://www.wiltshire.gov.uk/community-area-grants-criteria-2015-16-april.pdf>

The funding criteria and application forms are available on the council's website: <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure.

**5. Legal Implications**

There are no specific legal implications related to this report.

**6. Human Resources Implications**

There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

**8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID 699</a>	Youth Adventure Trust	Vulnerable Young People Activity Days	£1988.40
<p><b>Project description:</b>            The Youth Adventure Trust works with disadvantaged young people aged 11-14 from Wiltshire and Swindon. The programme lasts three academic years and uses the Power of the Outdoors to transform their lives. It consists of three outdoor residential camps one Explore Day three Activity Days and four Pathway Days. Our Activity Days are held in the second year of the programme. They provide the young people with a chance to learn and improve skills such as art drama fishing and bush-craft skills. We would like support for 12 children from Chippenham on the programmes Activity Days in 2019/2020.</p> <p><b>Input from Community Engagement Manager:</b>            The Local Youth Network Management Group were supportive of this project, as they have been in previous years. The work they do supporting young people from Chippenham in a range of activities days and away stays, is valuable to the development of this young people on the edge of behaviour difficulties. However, due to the organisation being a large national body and hold large reserves the group were minded to recommend a slightly lower amount.</p>			
<p><b>Proposal</b>            That the Area Board determines the application from Youth Adventure Trust for £1500.00</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID 702</a>	Dorset & Wiltshire Fire Service	Salamander Course	£4000.00
<p><b>Project description:</b>            Salamander is a tailored personal development programme designed to promote empowerment in a positive environment whilst also encouraging team work and the supporting of others. The programme aims to develop self-confidence improve communication skills encourage participants to adopt a new set of values and address the consequences of anti-social behaviour and fire setting. If successful in our application, we will look to deliver this course for young people in Chippenham during the 2019 Autumn term.</p> <p><b>Input from Community Engagement Manager:</b>            The Local Youth Network Management Group were happy to support this application, a</p>			

highlight of this course if the nationally recognised qualification they receive at the end. However, the group have recommended a lower amount due to the low number of participants able to engage in this project.

**Proposal**

That the Area Board determines the application from Dorset & Wiltshire Fire Service for £3000.00

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID 698</a>	Rise Trust	Safe & Sound Summer Youth Work Sessions	£4617.24

**Project description:**

We are looking to provide 2 youth Cafe sessions a week and 1 street based outreach session. This will equal 10 hours a week of youth provision open to all young people in Chippenham and targeting Chippenham young people at risk of social exclusion. This will be open each week throughout the summer holiday. Also a trip to Airhop as requested by our current attendees.

**Input from Community Engagement Manager:**

The Local Youth Network Management Group supported this application as a yearly provider of summer youth work activity in Chippenham. However, Rise Trust have been asked to seek funding support from Chippenham Borough Lands Trust to fund the trip element, this could reduce the recommendation, therefore the group recommend 'up to' £4617.24 with an endeavor this may reduce.

**Proposal**

That the Area Board determines the application from The Rise Trust for up to £4617.24

Application ID	Applicant	Project Proposal	Requested
<a href="#">ID 704</a>	Rise Trust	Safe & Sound Friday Night Youth Club	4890.06

**Project description:**

Youth Cafe based at Monkton Park in Chippenham. This is for young people aged 13-19 and gives them a place to come to on a Friday night in the town centre. Young people can access

**Input from Community Engagement Manager:**

The Local Youth Network Management Group whole heartily supported this project as a valuable asset to have in Chippenham supporting young people with challenging behaviours and in need of addition informal educational support. Running every Friday these sessions are supported by multiple partners and have helped young people through many adversities.

**Proposal**

That the Area Board determines the application from The Rise Trust for £4890.06

No unpublished documents have been relied upon in the preparation of this report

**Report Author** Name, Ollie Phipps Title: Community Engagement Manager

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	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	<b>Attendees, Apologies &amp; Introductions</b>				
	<p><b>Present</b></p> <p><b>Apologies</b></p> <p><b>Observers</b></p>	<p>Cllr Ross Henning, Angell Williams (AW), Ollie Phipps (OP), David Kerr (DK), John Scragg, (JS), Lesley Palmer (LP), Cllr Nick Murry (NM), Martin Rose (MR), Spencer Drinkwater (SD) Chris Clark (CC)</p> <p>Cllr Ross Henning elected to Chair. Nominated by Lesley Palmer (and Supported by John Scragg).</p> <p>None</p> <p>Tina Jones (Nettleton Resident) Jenny Minney (Nettleton Parish Council)</p> <p>Notes: OP left meeting at 10.25am. DK left meeting at 11.20 SD left meeting at 12.00pm. AW left meeting at 13.40</p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
2.	<b>Notes of the last meeting (22<sup>nd</sup> Jan 2019)</b>				
		The recommendations contained in the Note Tracker from the Chippenham CATG meeting held on 22 <sup>nd</sup> January 19 were agreed at the Chippenham Area Board meeting on 4 <sup>th</sup> February-19. <a href="#">Chippenham Area Board Minutes 4th February 2019</a>			
3.	<b>Finance</b>				
		<u>Financial position at 17<sup>th</sup> June 2019</u> 2019-20 allocation = £18,087.00 2018-19 underspend = £10,445.85 2019 -20 3 <sup>rd</sup> party Contributions £3430.61 Total Budget for 2019-20 = £31,963.46 Existing commitments (incl. carry over schemes form 2018/19) = £11,797.85 Current Balance = <b>£20,165.61</b> See Appendix 1			MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
4.	<b>Annual Dropped Kerbs Exercise</b>				
		<ul style="list-style-type: none"> <li>Dropped kerbs requests are considered once a year in June to maximise the budget</li> <li>22-Jan-19 - Awaiting confirmation of 2019/20 budget. MR to coordinate the dropped kerbs exercise and prepare list for consideration at the next CATG meeting</li> <li>25/06/19 Request for new sites was issued by CEM in May 19.</li> </ul> <p>Requests received from Chippenham town council. Email dated 11/06/19 1. Westbrook Close (pair) near the cut through to Hungerdown Lane. 2. Westmead Lane (pair) (location be confirmed)</p> <p>TC have confirmed a 50% contribution to sites if agreed.</p> <p>Refer to individual request Issue 6733 dropped kerb near Morrisons roundabout</p>	<p><b>25/06/19</b> Sites at Westbrook close and Westmead Lane Chippenham agreed.</p> <p>Cost estimate of £1700 per pair. Allocated Total cost £3400 with 50% contribution from Chippenham TC.</p> <p>Request for Malmesbury Road (to access Morrisons store) on hold pending more information</p>	1.	
5.	<b>Freight Assessment and Priority Mechanism (FAPM) exercise</b>				
	<b>Standing item for update</b>	<p><b>Sites for 2017/18</b> agreed by Chippenham Area Board <a href="#">13<sup>th</sup> March 2017</a></p> <ul style="list-style-type: none"> <li>Malmesbury Road, Chippenham</li> <li>Hill Corner Road, Chippenham</li> </ul>	<p><b>25/06/19</b> SD explained that all freight requests are on hold pending publication of new</p>		SD

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>SD advised that neither of the sites submitted by Chippenham would be taken forward as there were other higher priorities within the county.</li> <li>19-Mar-18 Chippenham Area Board noted the update</li> <li>SD advised 100 requests on the list across the county and Wiltshire Council has a budget to address two per year. Criteria include characteristics of road, volume of traffic, proximity roads services, accidents related to HGVs</li> <li>Hill Corner Road traffic situation due to development is a separate issue.</li> <li><b>Sites for 2018/19</b> - SD advised that 2018/19 FAPM exercise will take place in autumn ready for next year.</li> <li>Chippenham CATG will need to agree top two submissions for 2018/19 at the next CATG meeting</li> <li>23-Jul-18 Chippenham Area Board noted update</li> <li>18-Sep-18 SD not available to attend. This item postponed until next CATG meeting.</li> <li>22-Jan-19 SD not available to attend. SD has advised that the Director and Cabinet for Highways are currently reviewing the FAPM process.</li> </ul>	<p>freight strategy as part of LTP in 2020. CATG's can still support requests but must fund investigatory work and implementation costs.</p> <p>Weight limit request from Yatton Keynell re. Biddestone Lane discussed. Cost approx. £3,500 - £5000. Not supported by group. LP to report back to group. YK Clerk can contact SD if further information is required.</p>		
6.	<b>Major Maintenance in 2019/20</b>				
		<p><b>Sites for 2017/18</b> - agreed by Chippenham Area Board <a href="#">13<sup>th</sup> March 2017</a></p> <ul style="list-style-type: none"> <li>Ford to Slaughterford</li> </ul>	<p><b>25/06/19</b> Group expressed disappointed that a number</p>		



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• Leigh Deli South</li> <li>• Ladyfield Rd</li> <li>• Foghamshire</li> <li>• C173 Nettleton</li> <li>• Derby Close</li> <li>• Grittleton Dead Hill - completed</li> <li>• Ham Lane Biddestone</li> <li>• Cuttle Lane to Giddea Hall</li> <li>• Ashes Lane, Kington Langley</li> <li>• Days Lane A350</li> <li>• Brook St</li> <li>• Thornhill Lane, Langley Burrell</li> <li>• Charter Road, Chippenham</li>   <li>• DW confirmed that:</li>   <li>• The March 2017 list (above) was on a reserve list with the consultant Atkins and is currently being assessed into a priority order.</li>   <li>• The list will be a 5-year programme, I am moving away from the allocated spend per year for each area as some works required are in excess of those budgets, therefore it may be that the spend in each board will vary depending on need.</li>   <li>• All surface dressing jobs planned for 2018/19 have been completed</li>   <li>• <b>Sites for 2019/20</b> - Major maintenance costing approximately £700,000 is likely commence in 2019 the list of proposed sites includes: <ul style="list-style-type: none"> <li>• A4 Bath Road</li> <li>• Sadlers Mead Chippenham</li> <li>• High Street Chippenham</li> </ul> </li>   <li>• The schedule for major maintenance is based on: <ul style="list-style-type: none"> <li>• Technical surveys/condition assessment</li> </ul> </li> </ul>	<p>of sites have disappeared from list without being completed. Diane Ware to report back with updated information at Sept 19 meeting.</p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• Usage</li> <li>• My Wiltshire reports of potholes etc. from members of the public</li> <li>• Prioritised by CATG and Area Board</li> <li>• A list of the final sites verified and costed by the consultants Atkins will be sent to CATGs in November 2018.</li> <li>• Chippenham CATG to consider list from DW and identify top 10 priorities at next CATG meeting</li> <li>• 8-Oct-18 Chippenham Area Board noted update.</li> <li>• 22-Jan-19 The following update was provided DW who was unable to attend the meeting: <ul style="list-style-type: none"> <li>○ We will be sending the 5-year plan to all CATG's</li> <li>○ I am yet to include all your sites but have included most so far, once we have a better idea of costings for the schemes we will insert them <i>See Appendix 2</i></li> <li>○ If Chippenham CATG has further sites for years 3 and beyond, please let me know and we can assess them with the few remaining others</li> <li>○ We will be undertaking patching to the year 2 surface dressing sites in the first year where funds allow</li> <li>○ The funding allocation will be reviewed annually as we receive the condition data.</li> </ul> </li> </ul>			
7.	<b>Priority One Schemes</b>				

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker: <ul style="list-style-type: none"> <li>• A brief summary will be retained</li> <li>• The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting</li> <li>• MR will provide updates</li> <li>• The item will be removed once the scheme has been implemented</li> </ul>		
7.1	<b>Completed Priority One Schemes</b>	<p><a href="#">5348</a> - Erosion Upper Common east end Parkers Lane Kington Langley</p> <p><a href="#">5489</a> – Vehicles driving across green open space Derriads Lane, Chippenham</p> <p><a href="#">5829</a> - Vehicles ignoring No Entry and No Right Turn signs</p> <p><a href="#">5942</a> - Vehicles misdirected in to The Cloisters by sat nav. causing damage and disturbance</p> <p><a href="#">3885</a> Plough Lane, Kington Langley – Remedial drainage work completed.</p>			
7.3	<a href="#">4704</a> - Pedestrian Crossing Malmesbury Road	<ul style="list-style-type: none"> <li>• Request: <i>Zebra crossings required for access to John Coles Park and schools as currently lethal on Wedmore Avenue and Malmesbury Road. These access points are used by secondary school children to access school during rush hour when cars are rushing. Also used by people accessing the park both are on blind bends and are lethal it is too dangerous making the park sometimes inaccessible I often see parents crossing the road one child at a time this is a lovely facility needing to be more accessible by foot.</i></li> <li>• Town Council considered on 3-Aug-17: Recommend that a pedestrian survey is carried out and agrees a contribution of £200 (25% of the cost advised)</li> </ul>	<p><b>25/06/19</b> Group accepted findings of the report but asked if improved signing could be given consideration. MR to examine options and report back to the group. Issue to be greyed out.</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• 2-Oct-17 Telecon with requestor to establish which crossing was felt to be the highest priority. Requestor stated that both were important and she would like both surveyed.</li> <li>• CATG considered requestors comments. It was agreed that one pedestrian survey should take place on Malmesbury Road; the CATG agreed that less pedestrians cross Wedmore Avenue</li> <li>• 6-Nov-17 Chippenham Area Board agreed recommendation to designate as Priority One and funding allocation of £600, for a pedestrian survey assessment to be carried out on Malmesbury Road, conditional upon a contribution of £200 from Town Council.</li> <li>• MR advises that formal quotes have come back with the cheapest at £1500.</li> <li>• This issue is subject to an online petition <a href="https://www.change.org/p/wiltshire-council-add-safety-measures-to-dangerous-chippenham-crossing">https://www.change.org/p/wiltshire-council-add-safety-measures-to-dangerous-chippenham-crossing</a></li> <li>• 19-Mar-18 Chippenham Area Board agreed recommendation and allocated an increased contribution of £1,125 towards the pedestrian survey conditional upon an increased contribution of £375 from Chippenham Town Council.</li> <li>• 19-Apr-18 Chippenham Town Council agreed to contribute an additional £175 towards this project (total contribution £375).</li> <li>• Survey results: <ul style="list-style-type: none"> <li>○ Average speed 36 mph both directions</li> <li>○ Zone C 367 per day at crossing point</li> </ul> </li> <li>• CATG was asked to consider issues 4704 and 5753 at the same time as the requests are similar. MR advised the group that his workload would only allow him to produce one scheme/design of this type in 2018/19.</li> </ul>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>CATG noted the survey results for both issues, acknowledged the concerns for each and concluded that 4704 Malmesbury Road should be prioritised due to a higher number of movements at that location. Issue 5753 will remain on the list of requests and will be reconsidered in 2019/20.</li> <li>23-Jul-18 Chippenham Area Board agreed CATG recommendation to prioritise this location and instruct Principal Highways Engineer to proceed with the pedestrian assessment for this scheme.</li> <li>MR advised that full pedestrian assessment will take place in early 2019. If the recommendation is for a formal crossing, this would need to be submitted to Substantive Scheme for funding as estimated cost is approximately £70,000.</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 MR confirms assessment remains outstanding and will be undertaken when time permits.</li> <li>17/06/19. Assessment completed April 19. Report did not recommend formal crossing. No further action at this stage</li> </ul>			
7.6	<a href="#">5734</a> – Emergency vehicles unable to park at front of Croft Court Residential Care Home	<p>Request: <i>Yellow hatch lines to at least half of the layby</i></p> <ul style="list-style-type: none"> <li>MR advises approx. costs: <ul style="list-style-type: none"> <li>Legal Order required £2,500</li> <li>Hatch markings £500</li> </ul> </li> <li>Costs can be reduced considerably by considering this request and issue <b>6063</b> at the same time and if supported, the legal order could cover both schemes</li> </ul>	<p><b>25/06/19</b> Works programmed to be implemented as part of the Chippenham parking review. Likely late summer 19</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• 8-Mar-18 this request was considered by Chippenham Town Council. The Town Council <u>does not support</u> this request as Councillors were of the opinion that it was not a priority for the area.</li> <li>• AO asked MD to brief CATG in his absence. AO intends to request Chippenham Town Council PET Committee reviews this issue. The Manager at Croft Court has reported that ambulances are regularly called to the home to attend the older residents; the majority of the time the emergency vehicles are obliged to park some way down the street because the layby is occupied by vehicles belonging to visitors or local residents from nearby properties.</li> <li>• Clearly this impacts upon paramedic's response times and it is not uncommon for the patients to be wheeled some distance down the pavement to the ambulance; this is not only uncomfortable (sometimes cold and/or wet) it can be unnecessarily distressing and does little to preserve the dignity of the older person.</li> <li>• Reasons for review:</li> <li>• A similar request from nursery school for drop-off zone to accommodate parents dropping off young children at a nursery school (6063) has been supported</li> <li>• Supporting the request from Croft Court would afford older people the same consideration as the parents and children, at what is a most distressing time, when they have been taken ill or sustained an injury and need to get to hospital</li> <li>• The cost to implement the nursery drop off is £3,000</li> <li>• The cost to implement both schemes is £3,500 – just £500 additional cost</li> <li>• 9-Aug-18 Reconsidered by Chippenham Town Council. Town Councillors agreed to support it and contribute £125 (25% of £500 cost)</li> </ul>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>CATG recommend that 5734 &amp; 6063 are elevated to Priority One and taken together to achieve best value. Funding allocation is £ 2,625 conditional upon a contribution of £875 from Chippenham Town Council.</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 MR confirms documents issued to regulatory team. Awaiting formal advert and implementation.</li> </ul> <p><a href="https://www.google.co.uk/maps/Croft court">https://www.google.co.uk/maps/Croft court</a></p>			
7.7	<b>6063</b> – Need for safe drop off zone outside of Little Pips Nursery, Lowden Avenue, Chippenham	<p>Request: <i>A restricted parking zone or drop off zone outside the nursery along Lowden Avenue and Goldney Avenue to enable our parents to drop off safely and easily.</i></p> <ul style="list-style-type: none"> <li>3-Feb-18 Referred to Chippenham Town Council for comment</li> <li>MR advises approx. costs: <ul style="list-style-type: none"> <li>Legal Order required £2,500</li> <li>Restricted/time limited bays £500</li> <li>Costs can be reduced considerably by considering this request and issue number <b>5734</b> at the same time if supported, the legal order could cover both schemes</li> </ul> </li> <li>14-Mar-18 Chippenham Town Council confirms support for the Highway Officers recommendation for a time limited bay to be installed and agree a contribution of £750 towards the cost. However, there were some concerns raised regarding future enforcement. Councillors suggested this request could possibly be combined with a future request to reduce the cost.</li> <li>CATG noted the Town Council comments regarding combining with another scheme to reduce costs.</li> <li>The cost to implement the nursery drop off is £3,000. The cost to implement together with issue 5734 is £3,500 - just £500 additional cost</li> <li>9-Aug-18 Town Council confirmed support for 5734 Croft Court</li> </ul>	<p><b>25/06/19</b></p> <p>Objections received during formal advert.</p> <p>Cabinet member report June 19.</p> <p>Works programmed to be implemented as part of the Chippenham parking review. Likely late summer 19</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>CATG recommend that 5734 &amp; 6063 are elevated to Priority One and taken together to achieve best value. Funding allocation is £2,625 conditional upon a contribution of £875 from Chippenham Town Council.</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 MR confirms documents issued to regulatory team. <a href="https://www.google.co.uk/maps/Little Pips Nursery">https://www.google.co.uk/maps/Little Pips Nursery</a></li> </ul>			
7.8	<b>5825</b> – Lack of footway Turnpike Cottage to corner of Cuttle Lane Biddestone	<p>Parish Council requests: <i>Road surface prepared to slow vehicles down and a marked pavement/footway from Turnpike Cottage to the end of Cuttle Lane introduced.</i> Further details available in a document prepared by the Parish Council.</p> <ul style="list-style-type: none"> <li>Site meeting held 10<sup>th</sup> April 2018.</li> <li>Cost estimate £8,000 - £10,000</li> <li>AW advised that Parish Council is willing to contribute more than the normal 25%</li> <li>Biddestone Parish Council confirm 5825 is the top priority</li> <li>CATG recommendation is to elevate to Priority One, allocate £1,050 for topographical survey conditional upon contribution of £350 from Parish Council</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 Topographical survey received; Parish Council invoiced for their contribution.</li> <li><b>MR</b> to provide outline plan for Parish Council consideration <a href="https://www.google.co.uk/maps/Biddestone">https://www.google.co.uk/maps/Biddestone</a></li> </ul>	<p><b>25/06/19.</b></p> <p>Outline plan for 3 options provided to Biddestone PC, June 19. Further discussion and agreement required to agree option to be progressed. Site meeting to be arranged. Report back to next meeting.</p>	1	MR



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.9	<a href="#">5937</a> Reduce speed limit on B4039 Kent's Bottom near Yatton Keynell	<p>Request from Yatton Keynell Parish Council: <i>"Reduction in speed limit on B4039"</i></p> <ul style="list-style-type: none"> <li>• MR has carried out site visit. Site does not meet the requirements of circular 01/13 to extend existing 30mph limit at Yatton Keynell to cover Kent's Bottom due to lack of frontage development. Single recorded collision (slight) in 5 years (Driver fell asleep).</li> <li>• 40mph criteria also not strictly met but may be possible, providing min length can be achieved. Local signing improvements may be better option. CATG requested MR discuss options with Parish Council</li> <li>• MR confirmed that a site meeting took place 17-Sep-18 with Parish Chairman: <ul style="list-style-type: none"> <li>○ Currently 50mph</li> <li>○ Doesn't meet criteria for 30mph</li> <li>○ Potential for signing and lining</li> <li>○ Not dissimilar to Tiddlywink at the other end of the village therefore 40mph seems reasonable</li> <li>○ Installation of Hamlet name plate would assist</li> <li>○ Cost estimate for surveys £2,500</li> <li>○ Installation if scheme proceeds cost estimate a further £3,500</li> </ul> </li> <li>• CATG recommendation Priority One, allocate £1,875 conditional upon contribution of £625 Parish Council</li> <li>• 8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>• 22-Jan-19 Atkins have completed their assessment. Recommendation is no change to speed limit. Suggested improvements include: <ul style="list-style-type: none"> <li>○ Nameplates "Kent's Bottom"</li> <li>○ "Please drive carefully" and "Pedestrian in Road Signs"</li> </ul> </li> </ul>	<p><b>25/06/19</b>  Proposal and cost agreed with Yatton Keynell PC. Order issued, awaiting implementation. Likely Summer 19. To be greyed out.</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>NB Pedestrian in road signs to also be installed in Tiddlywink. Approx. costs £1,500. Parish contribution £375.</li> <li>MR to draw up proposals and costings and liaise with Parish Council</li> </ul> <p><a href="https://www.google.co.uk/maps/Yatton+Keynell">https://www.google.co.uk/maps/Yatton Keynell</a></p>			
7.10	<b>6559</b> - Risk to pedestrians on B4039 in Burton narrow road without footway	<p>Request from Parish Council: <i>“Provision of signs on the roadside to warn drivers Pedestrians in Road.”</i></p> <ul style="list-style-type: none"> <li>18-Sep-18 MR advised CATG standard pedestrian in road sign is sensible in these circumstances. Cost approx. £500 for sign.</li> <li>CATG agreed recommendation to elevate to Priority One and allocate £375 conditional upon a contribution of £125 from North Wraxall Parish Council</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 MR confirms works order placed. Awaiting implementation.</li> </ul> <p><a href="#">Google image</a></p>	<p><b>25/06/19</b></p> <p>Sign works complete. ‘SLOW’ markings to be implemented as part of ad-hoc lining programme during June / July 19</p> <p>Remove from next tracker</p>	1	MR
7.11	<b>6140</b> – Request to reduce speed limit to 30mph in Upper Wraxall	<p>Request from North Wraxall Parish Council: <i>Reduce speed limit to 30mph - Speeding cars through Upper Wraxall village from A420. The road through the village has no walkways and pedestrians are at risk from cars leaving the 50mph A420 onto a non-restricted speed road.</i></p> <ul style="list-style-type: none"> <li>The CATG asked the Highways Engineer to contact the Parish Council to discuss the matter in more detail, visit the site if necessary and update the next CATG meeting.</li> <li>23-Jul-18 Chippenham Area Board noted update</li> <li>18-Sep-18 MR advised that he is awaiting a response from Parish Council</li> <li>8-Oct-18 Chippenham Area Board noted update</li> </ul>	<p><b>25/06/19</b></p> <p>Agreement from North Wraxall PC to contribute £1000. To be formally advertised along with Castle Combe Summer / Autumn 19</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>22-Jan-19 MR confirms site meeting took place with Parish Clerk Glenys Gill on 18-Dec-18. MR advised that the character of road and environment is not suitable for current de-restriction; suitable for 30 possible 20mph limit. No requirement for formal assessment.</li> <li>CATG recommendation: Priority One, introduce a 20mph limit and allocate £3,000 conditional upon contribution of £1,000 Parish Council.</li> </ul>			
7.12	<a href="#">6431</a> – HGV traffic ignoring signs & increased traffic through Kington Langley	<p>Request from Kington Langley Parish Council:</p> <ul style="list-style-type: none"> <li><i>Incorporate a 7.5t weight limit sign in the vicinity of the A350.</i></li> <li><i>Equestrian warning signs covering a 2-mile distance”</i></li> <li>Request for weight limit referred to Sustainable Transport Team for guidance.</li> <li>Highways Engineer advises: There is a stud farm on Ashes Lane and equestrian activity on nearby Days Lane so warning signs may be considered. The following should be taken into consideration: <ul style="list-style-type: none"> <li>Local authorities have been directed by central government to reduce the amount of sign clutter on our roads</li> <li>This is even more important in rural locations where too many signs can detract from the character of the area</li> <li>Should drivers expect to see riders on horseback on a rural single-track road? Will signs make a difference?</li> <li>Wiltshire Council policy is to ask the Requestor to pay the full cost for any non-essential signage.</li> </ul> </li> <li>MR to investigate proposals and obtain cost estimates for consideration at next CATG</li> <li>MD confirmed Parish Council will pay for the horse signs</li> </ul>	<p><b>25/06/19</b> Sign design outstanding. Implementation likely Autumn 19</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 MR advised CATG that the existing signs are in poor repair. He recommends that the existing signs are removed, new signs installed near to junction and angled so that they are visible far earlier. Estimated costs £1,500.</li> <li>22-Jan-19 CATG agreed officer recommendation. Chippenham Area Board elevate issue 6431 to Priority One and allocate £1,125 to install new signs conditional upon a contribution of £375 from Kington Langley Parish Council</li> </ul> <p><a href="#">Google Image</a></p>			
7.13	<a href="#">6433</a> - Lack of signs for Jacksoms Lane	<p>Request from resident:</p> <p><i>“A sign erected part way down the A350 between the Kington Langley traffic lights and Jacksoms Lane indicating that there is a turning there. Also, a reflective sign at the entrance to the lane.”</i></p> <ul style="list-style-type: none"> <li>16-Jul-18 - Referred to Kington Langley Parish Council</li> <li>13-Aug-18 considered by Kington Langley Parish Council. Parish Council confirm support providing Langley Burrell is also approached for support and consequently will share the Parish Council costs as part of Jacksoms Lane is in Langley Burrell</li> <li>14-Aug-18 – referred to Langley Burrell Parish Council</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>21-Sep-18 Langley Burrell Parish Council response:</li> </ul>	<p><b>25/06/19</b> Works complete. Final cost £667.24. Kington Langley and Langley Burrell PCs invoiced for 12.5% contribution (each).</p> <p>Issue to be removed from next tracker.</p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p><i>I can advise you that the Council, while supportive of the provision of signage and consider to be a priority for Highway Safety, could not agree that financial support should be given.</i></p> <p><i>The reasons being that it is unreasonable for the Council and Kington Langley Parish Council to be asked to pay for the erection of advance warning and directional signage on the A350, particularly when the road only in recent times has been upgraded because of its importance and it should have been part of the highways design requirements for the signage to be included, as it should be now as clearly there is a danger for all users of the heavily used trunk road.</i></p> <p><i>In addition to this objection in principle the Council felt it was unwise to agree to what was an open ended financial commitment as there was no indication of what the shared cost would be. I am sorry to have to pass on this unwelcome news but the bottom line really is that local requests that could be considered as added helpful additions to standard signage might be worthy of support but signage that should already be part of the highway network and financed/provided by transport authorities should not be supported from very small Parish Budgets.</i></p> <ul style="list-style-type: none"> <li>• 11-Oct-18 Further message received from Issue Correspondent commented upon the latest update: <i>I am appalled and disappointed that this issue has not been resolved. This is a very serious accident just waiting to happen! Please just drive down this section of the A350 and on approaching the Jacksoms Lane turning take note of the number of tyre marks on the road due to last minute braking. Today the car behind me had to swerve last minute into the outside lane to overtake me, even though I had been indicating left for a considerable time. Fortunately, the outside lane was clear, but if there had been a vehicle there, it would have resulted in a multiple crash. Surely peoples' lives cannot be measured by the meagre amount of money it would cost to put up a road sign! There is a speed sign of 50mph which very few people take notice of. There is also a sign about a cycle track and even a pole with no sign on it at all. Perhaps, God forbid, when there is a fatal accident on this stretch of road the powers that be will do something positive. Sadly, that will be too late for some.</i></li> <li>• MR advises:</li> </ul>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>○ There were 2 junction warning signs on the southbound approach to Jacksoms Lane which pre-dated Phase 1 of the A350 works (see google image)</li> <li>○ It would appear that it was removed and not replaced in an effort to remove excessive signage</li> <li>○ Highways Officers are of the opinion that a single replacement warning sign would be a better option than a flag type sign with the legend 'Jacksoms Lane'</li> <li>○ Costs will depend on the contractors traffic management requirements to install the sign: <ul style="list-style-type: none"> <li>▪ £800</li> <li>▪ £2500 if a nearside lane closure is required</li> <li>▪ The cost is also higher than a standard size due to its large size and the possible requirement for a passively safe post</li> </ul> </li> <li>● 6-Dec-18 Langley Burrell Parish Council invited to review their decision and to send a representative to the CATG meeting on 15<sup>th</sup> January 2019.</li> <li>● 22-Jan-19 MR confirms the option of providing simplified warning sign on A350 approach. Estimated cost £700</li> <li>● David Mannering from Langley Parish Council representative in attendance confirmed: <ol style="list-style-type: none"> <li>1) Parish Council does not wish to commit to undetermined amount of money</li> <li>2) Parish Council believes the sign should be paid for from a national budget,</li> </ol> </li> <li>● MD confirmed that Kington Langley Parish Council will contribute 12.5% of the cost but that the scheme will only progress if Langley Burrell Parish Council also contribute 12.5% of the cost.</li> </ul>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>○ £700 cost</li> <li>○ 25% = £175 - £87.50 per parish</li> </ul> <ul style="list-style-type: none"> <li>• DM to return to Parish Council and ask whether they will support £87.50</li> </ul> <p>CATG recommendation – Chippenham Area Board elevate issue 6433 to Priority One and allocate £525 to install new signs conditional upon a contribution of £87.50 from Kington Langley Parish Council and a contribution of £87.50 from Langley Burrell Parish Council</p> <p><a href="#">Google Image</a></p>			
<b>8.</b>	<b>Priority Two/Pending Schemes</b>				
8.1	<a href="#">5660</a> - Review of traffic management measures Market Cross Castle Combe	<p>Requested by Castle Combe Parish Council: <i>Review of possible traffic engineering measures in the location of the Market Cross to examine potential to reduce risk of collisions. Prior discussions have been held with Highways Bill Parks who has recommended that CATG would be the appropriate initial avenue.</i></p> <ul style="list-style-type: none"> <li>• CATG agreed site visit and liaison with the Parish Council required. Parish Council confirms on hold any further action due to budget constraints</li> <li>• 18-Sep-18 – remains on hold</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 – remains on hold</li> </ul>	<b>25/06/19</b> Issue to remain on hold	<b>2</b>	<b>MR</b>
8.2	<a href="#">5753</a> - Replace informal crossing points with zebra	<p>Division Councillor requests: <i>I would like to see a study performed to see whether 2 x Zebra crossing would be appropriate for Queens Crescent. Can we perform the study during peak school time children crossing?</i></p>	<b>25/06/19</b>	<b>2</b>	<b>MR</b>

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	crossings Queens Crescent	<ul style="list-style-type: none"> <li>• Considered by Town Council 25-Jan-18 - Town Council supports this request for an up to date survey and agrees to contribute £250 towards the cost (25%). If possible, the survey should also monitor speeds.</li> <li>• CATG noted petition had been received.</li> <li>• CATG noted that Queens Crescent School has updated its travel plan but did not mention any problems with crossings</li> <li>• 19-Mar-18 Chippenham Area Board allocated £600 from CATG funds conditional upon a contribution of £200 from Town Council.</li> <li>• The 2018 survey focused on the existing demarcated crossing points, whereas the 2011 feasibility study count covered a much wider area with a larger number of zones. To provide a worthwhile comparison between the counts I've only extracted the relevant zone data from the 2011 study and the results are shown below.</li> <li>• The 2018 data in red 2011 data in green</li> </ul> <p><b>SITE 1 Queens Crescent (adjacent to Carnarvon Close)</b> 306 (322) 1000 vehicles per day approx.</p> <p><b>SITE 2 Queens Crescent (Adjacent to Minster Way)</b></p> <ul style="list-style-type: none"> <li>• (254) 3000 vehicles per day approx.</li> <li>• CATG also noted that a 20mph limit has been installed as part of the travel plan and agreed that the impact of this should be monitored</li> <li>• AO asked MD to brief CATG in his absence. The main concern is the ambiguity/potential confusion for pedestrian and drivers about the appropriate way to use the advisory crossings. MR confirmed that in his professional opinion, the advisory crossing on the Minster Way side of Queens Crescent should be considered a higher priority than the advisory crossing on the Carnarvon Close side of Queens Crescent.</li> <li>• CATG was asked to consider issues 4704 and 5753 at the same time as the requests are similar. MR advised the group that his workload would only allow him to produce one scheme/design of this type in 2018/19.</li> </ul>	Issue to remain on hold pending future resurfacing works on Queens Crescent.		



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		<ul style="list-style-type: none"> <li>CATG noted the survey results for both issues, acknowledged the concerns for each and concluded that 4704 Malmesbury Road should be prioritised due to a higher number of movements at that location. Issue 5753 will remain on the list of requests and will be reconsidered in 2019/20.</li> <li>DW advised that Queens Crescent will be resurfaced (date to be confirmed) at which point consideration could be given to removing the informal crossing at no additional cost.</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 CATG ask that DW prioritising the resurfacing of Queens Crescent.</li> </ul> <p><a href="https://www.google.co.uk/maps/Queens_Crescent">https://www.google.co.uk/maps/Queens_Crescent</a></p>			
8.3	<a href="#">5826</a> - Lack of footway Biddestone Arms to the Village Green	<p>Parish Council requests: <i>Installation of a marked footway</i></p> <p>Further details available in a document prepared by the Parish Council</p> <ul style="list-style-type: none"> <li>Site meeting held 1<sup>0th</sup> April 2018.</li> <li>MR advised that we could consider batching 5825 &amp; 5826 and submitting to substantive bid in 2019/20.</li> <li>Cost Estimate £30,000. NB a topographical survey will be required and combining the two requests would mean that implementation will take considerably longer.</li> <li>AW to confirm with Parish Council:</li> <li>Which request is the highest priority 5825 or 5826? Or</li> <li>Does the Parish Council wish for 5825 &amp; 5826 to be “batched together”?</li> <li>Level of contribution the Parish Council is prepared to commit</li> <li>23-Jul-18 Chippenham Area Board noted the update</li> </ul>	<p><b>25/06/19</b></p> <p>Issue to remain on hold whilst PC pursue other traffic calming options in village.</p>	2	AW

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>18-Sep-18 Biddestone Parish Council confirm 5825 is top priority – 5826 on hold</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 remains on hold but to be revisited at the next CATG meeting as this is identified as a candidate for the Substantive Scheme.</li> </ul> <p><a href="https://www.google.co.uk/maps/Biddestone%20Arms">https://www.google.co.uk/maps/Biddestone Arms</a></p>			
8.4	<b>5827</b> – Installation of four sets of White Gates	<p>Parish Council requests: <i>Installation of white gates:</i></p> <ul style="list-style-type: none"> <li>1 pair from A420 into village</li> <li>1 pair from Corsham into village</li> <li>1 pair Hartham into village</li> <li>1 pair from Giddea Hall into village</li> </ul> <p><i>To slow down traffic.</i> Details available in a document prepared by the Parish Council</p> <ul style="list-style-type: none"> <li>Cost of gate approx. £1000 each installed.</li> <li>Site meeting held 10<sup>th</sup> April 2018. On hold pending completion of other identified priorities.</li> <li>18-Sep-18 Biddestone Parish Council confirm 5825 is the top priority – 5826 on hold</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 remains on hold</li> </ul>	<p><b>25/06/19</b> Issue to remain on hold whilst PC pursue other traffic calming options in village.</p>	2	AW
8.5	<b>6058</b> – Reduction of speed limit to 20mph throughout Castle Combe village	<p>Request from Castle Combe Parish Council:</p> <p><i>“Formal investigation into the feasibility and costs of implementing a revised speed limit together with requisite signage”</i></p>	<p><b>25/06/19</b> Discussion with Castle Combe PC have taken</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>MR has arranged for Metro Counts to be carried out in the village.</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 MR confirms Metro Count results as follows: <ul style="list-style-type: none"> <li><b>South of Water Lane</b> Mean = 16.6mph 85<sup>th</sup> %ile = 22.54mph</li> <li><b>South of School Lane</b> Mean = 22.3mph 85<sup>th</sup> %ile = 28.19mph</li> <li><b>The Street North of West St.</b> Mean = 20.1mph 85<sup>th</sup> %ile = 25.67</li> </ul> </li> <li>CATG considered results and agreed that MR should liaise with Parish Council about how they wish to proceed in light of the results.</li> </ul>	<p>place and extents of 20mph limit agreed.</p> <p>Recommend combining with Issue 6140 (20mph Upper Wraxall) to reduce costs. Estimated cost £4000.</p> <p>Group agreed to move to Priority 1 and allocate £4000, less the agreed contribution from CC PC</p> <p>CATG to consider moving to Priority 1 and allocating funding</p>		
8.6	<b>6119</b> - Speed of vehicles on Sadlers Mead Chippenham	<ul style="list-style-type: none"> <li>Request is from Chippenham Town Councillor for traffic calming measures</li> <li>6-Mar-18 Following discussions with Highways Officer when the Town Councillor was briefed about previous requests relating to the parking arrangements in this location, the Town Councillor has indicated that he may withdraw this request and instead pursue a review of the waiting restrictions on Sadlers Mead.</li> <li>1-Jun-18 Correspondent confirms that following consultation with residents in Sadlers Mead, he wishes to proceed with this request for traffic calming.</li> <li>28-Jun-18 Town Council considered this request and provided the following comments:</li> </ul>	<p><b>25/06/19</b></p> <p>Road safety posters no longer available.</p> <p>Group agreed to move to priority 1 and allocate £350 for new posters. CATG to fully fund.</p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• Councillor Nick Murry described how he'd had extensive conversations with Wiltshire Council Highways officers on the issue, as well as writing to the police, but the speed recordings didn't qualify for community speed watch or for consideration by CATG.</li> <li>• Councillor Murry will look at how traffic measures resulting from planned developments near the Olympiad might help improve the situation and also proposed that the Committee write to the Principal Traffic Engineer at Wiltshire Council to enquire about any possible signage that could help.</li> <li>• The Committee was also asked for its advice on dealing with similar situations in other areas</li> <li>• 18-Sep-18 MR suggested that informal posters requesting vehicles slow down (previously used for a road safety campaign in Wood Lane) could be temporarily displayed for a short period.</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 CATG agreed that MR should establish whether the posters are available and liaise with Councillor Murry to establish whether he wishes to proceed with this option.</li> </ul>			
8.7	<b>6144</b> – Speed reduction to 20mph for High Street in Chippenham	<p>Request made by Chippenham Town Council:</p> <ul style="list-style-type: none"> <li>• Following safety concerns regarding market traders setting up and backing into moving vehicles and pedestrians presuming that as the market is being set up the High Street is closed to traffic Chippenham Town Councils Planning Environment Transport Committee agreed to apply to Wiltshire Council for a temporary road closure of the High Street to all vehicle traffic</li> </ul> <p>This application was approved but revoked by the Town Council at week 7 of the 12-week closure following a review of the overall position and feedback from residents and businesses.</p>	<p><b>25/06/19</b>  Standalone 20mph covering High Street in isolation not possible due to length &lt; 300m. MJR attended PET meeting 16/05/19 to discuss 20mph limits. Agreed to place issue on hold pending formation of working group to look at viability of wider 20mph limit exercise in Chippenham.</p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• The High Street currently closes to traffic in accordance with Traffic Orders between 9.30am and 7.30pm Monday to Sunday with the exception of a Saturday i.e. to coincide with the setting-up of the market when it closes from 6.30am.</li> <li>• Due to these safety concerns affecting all High Street visitors market traders and pedestrians a temporary trial closure of the High Street on a Friday from 6.30am was pursued thereby aligning the closure time to that of the Saturday market.</li> <li>• Residents and businesses expressed a number of concerns regarding the temporary road closure offering suggestions on how the safety of all High Street users might be ensured and how the area might best be managed.</li> <li>• Due to the problems associated with the temporary closure of the High Street the Town Council revoked the temporary road closure and a High Street Working Party was set up to look at alternative ways to ensure the High Street is a safe place to visit whilst it is open to traffic. These included re-aligning the market moving it away from the High Street installing traffic calming measures as well as the introduction of a 20mph speed limit as introduced in other high-risk areas such as Redlands. The Town Council would like to apply for the High Street speed limit to be reduced to 20mph for the reasons given above.</li> <li>• Highways Officer advises that if considered a priority for the area by the CATG:             <ul style="list-style-type: none"> <li>○ An assessment will be required cost approx. £2,500.</li> <li>○ If the outcome recommends the introduction of the lower limit the typical cost is £3500 - £5000 depending on the size. This includes legal costs. If electrical works required, cost may rise to £8000</li> </ul> </li> <li>• MR to arrange for SDR to establish statistics</li> </ul>	<p>Report back to future meeting.</p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>18-Sep-18 MR confirms he will provide data/results from SDR at the next CATG meeting and will also recommend where the 20mph limit might be installed</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 MR confirms that it was not possible to erect SDR device due to restricted mountings. Overall speed is low and is covered by access restriction for 0930 -1930. 20mph limit is feasible but would only be in force for limited period of day.</li> <li>CATG noted that Chippenham High Street is due to be resurfaced in the near future.</li> <li>CATG asked MR to liaise with Town Council to establish more specific proposals e.g.: confirm desired start and end point for lower speed limit and estimate costs.</li> </ul>			
8.8	<a href="#">6288</a> – Speed of vehicles on Marshfield Road, Chippenham	<ul style="list-style-type: none"> <li>Completed Metro Count request form forwarded to Road Safety Unit 1-Jun-18</li> <li>23-Jul-18 Chippenham Area Board noted update</li> <li>18-Sep-18 MR advised metro count results are awaited</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 MR confirms Metro Count results remain outstanding</li> </ul>	<p><b>25/06/19</b> Metro-count results. Vehicles 28485 85th Percentile =30.1mph Mean Speed = 24.4 mph. No further Action.</p> <p>Remove from tracker and inform requester</p>	2	MR
8.10	<a href="#">6483</a> - Width or weight restriction needed on Biddestone Lane	<p>Request from Yatton Keynell Parish Council: “Width Weight restriction placed on Biddestone Lane”</p> <p>12-Jul-18 Referred to Sustainable Transport Team (SD) for guidance</p>	<p><b>25/06/19</b></p> <p>All weight limit requests on hold pending publication of</p>	2	SD

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 see item 5. SD to provide guidance at future CATG meeting</li> </ul>	<p>new freight strategy as part of LTP in 2020 however CATGs can fund assessment/implementation.</p> <p>Biddestone Lane discussed. Cost approx. £3,500 - £5000. Not supported by group. LP to report back to group. YK Clerk can contact SD if further information is required.</p>		
8.11	<a href="#">6495</a> - Speed of vehicles on Eastern Avenue Chippenham	<p>Request from Division Councillor:</p> <p><i>“Check the speed here e.g. using a metro count device. Put in place appropriate measures to deter speeders e.g. look at current parking restrictions signage etc.”</i></p> <ul style="list-style-type: none"> <li>16-Jul-18 Metro Count Request Form issued for completion and return</li> <li>18-Sep-18 Second Metro Count Request form issued for completion and return</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 completed Metro Count form not received back from requester</li> </ul>	<p><b>25/06/19</b></p> <p>Metro Count form not received back from requester.</p> <p>Remove from tracker and close issue.</p>	2	
8.12	<a href="#">6509</a> - Lack of signage Tor Hill Crossroads	<p>Request from resident:</p> <p><i>“Signage to draw attention to the danger of traveling at 50 mph toward this junction is not appropriate”</i></p>	<p><b>25/06/19</b></p> <p>Mark Stansby has agreed to look at the site with a view</p>		VV

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• 20-Jul-17 Referred to Kington Langley Parish Council for comment.</li> <li>• 27-Jul-17 Referred to Kington St Michael (KSM) Parish Council for comment</li> <li>• 17-Sep-18 Kington St Michael Parish Clerk confirms Parish Council support this request but have the following comments: <ul style="list-style-type: none"> <li>○ <i>“Wiltshire Council should have done this years ago and now just want money on what they should be doing anyway if it’s a highway danger”</i></li> <li>○ <i>“How about asking the adjacent PCs who should also assist, being Chippenham Without and Kington Langley?”</i></li> </ul> </li> <li>• 18-Sep-18 MR advised that this location is not on the cluster site list, but there have been some collisions.</li> <li>• CATG agreed: <ul style="list-style-type: none"> <li>○ KSM Parish Council should approach Chippenham Without Parish Council and Kington Langley Parish Council with a proposal to address the concerns of the member of the public</li> <li>○ CATG will be pleased to receive feedback from Kington St Michael at the next CATG meeting</li> </ul> </li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 MR to discuss with Mark Stansby to establish whether there are any plans for signs. MR to then liaise with KSM Parish to consider next steps</li> </ul>	<p>to replacing life expired signs in 2019/20.</p> <p>Remove from tracker and inform requester</p>		



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.13	<a href="#">6789</a> - Lack of visibility on Fosse Way near Nettleton	<p>Request from Parish Council:</p> <p>NPC would like to see the following:</p> <ol style="list-style-type: none"> <li><i>1. Installation of a physical measure such as Rumble Strips on the approaches to alert drivers to the need to slow down. Signs alone do not seem to be sufficient:</i></li> <li><i>2. Regular cutting back of the hedges on the approaches to the bends in the road to improve visibility and light. Subject to landowners and/or tenants agreement removal of a hedge and replacement with a fence on the South-East side of the road leading up from the bridge over Broadmead Brook or if this is not agreed then regular cutting of this hedge.</i></li> <li><i>3. Further advanced signage to warn drivers of the need to go Dead Slow. Any speed above 10 to 15mph is too great to avoid a collision at the blind corners.</i></li> </ol> <p>22-Jan-19 MR advises that this issue requires a site meeting/informal assessment before it can be discussed at a Community Area Transport Group (CATG). Highways Engineer to contact Parish Council to arrange this.</p>	<p><b>25/06/19</b> Site visit undertaken with a representative from Nettleton PC. Single track road. New warning signs already in place on both approaches. Further signs not possible. Rumble strips not advisable in rural area.</p> <p>DK presented breakdown of metro-count data.</p> <p>Option of providing additional 'SLOW' markings and transverse markings on approaches to be further examined. Locations and space required (approx. 2.3m wide) Group agreed to move to priority 1 and allocate £350</p>	2	MR
8.14	<a href="#">6582</a> - Noise and traffic pollution A420 Bristol Road near Folly Crossroads	<p>Request received from local resident:</p> <p><i>Reduced speed limit to maximum of 30mph speed monitor camera reminders to slow down. Very concerned about impact of increased traffic as a result of new supermarket especially trucks divert trucks away from Bristol Road.</i></p> <p>Referred to Chippenham Town Council for comments 16-Jan-19.</p>	<p><b>25/06/19.</b> The following comments were received from Chippenham TC on 19/02/19</p> <p><i>'The Town Council requests that consideration of this matter be deferred for 6-12 months until the impact on traffic of the new store, care home and housing on the Middlefield site is known'.</i></p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.15	<a href="#">6719</a> – Speeding Sheldon Road	Request received from Wiltshire Councillor:  <i>Metro Count to monitor speed of vehicles on Sheldon Road</i>  Metro Count Request form sent to Road Safety Team 12-Jan-19	<b>25/06/19</b> Metro-count results. Vehicles 27,590 85 <sup>th</sup> Percentile =28.6mph Mean Speed = 23.3mph. No further Action. Remove from tracker and inform requester.		
8.16	<a href="#">6733</a> – Lack of Dropped Kerb roundabout near Morrisons	Request from member of the public:  <i>“Customer is reporting that there is no dropped kerb access for pedestrians particularly when using wheelchair at roundabout by Morrisons on A350.”</i>  <ul style="list-style-type: none"> <li>• See item 4. Requests for dropped kerbs are considered annually in June, subject to sufficient budget being available. This request will be added to the list of requests for dropped kerbs in the Chippenham Community Area (June 2019).</li> <li>• MR will coordinate requests</li> </ul>	<b>25/06/19</b>  Refer it item 4. Above.		
8.17	<a href="#">6836</a> – Speeding Sheldon Road	Request from resident of Sheldon Road:  <i>“Speed rumble strips as first priority followed by long term solution to make it safer for all traffic calming or speed restriction changed to 20mph.”</i>  Metro Count Request form sent to requester 12-Jan-19	<b>25/06/19</b> Refer to issue 6719 above.  Remove from tracker and inform requester		
8.18	<a href="#">6846</a> - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	Request received from a member Burton Community Association:  <i>A review is undertaken to identify solutions to improve the road safety around this junction. Nettleton Parish Council are currently undertaking an investigation of road safety issues in two areas in the Parish and I would ask they include this issue as part of the overall investigation.</i>  18-Dec-18 Referred to Nettleton Parish Council for comment.	<b>25/06/19</b> Site visit undertaken with representatives from Nettleton PC. Minor sign /road markings changes identified. Proposal to be drawn up.		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		22-Jan-19 MR advises that this issue requires a site meeting/informal assessment before it can be discussed at a Community Area Transport Group (CATG) meeting. Highways Engineer to contact Parish Council to arrange this.	<p>DK presented photos of junction and explained current issues. Request made re. Extension of 30mph speed limit on Nettleton Road. MR explained rationale and criteria for speed limit extension and why 20mph limit is not possible. Cost will likely exceed £3000 for speed limit incl. legal work. Agreed it was better to consider at a later date when it could be combined with other sites.</p> <p>MR to draw up options for signing and road marking changes with costs for next meeting.</p>		
8.19	<a href="#">6891</a> - Erosion of grass verges in both Upper and Lower Stanton St Quintin	<p>Stanton St Quintin Parish Council request:</p> <p><i>“The Parish Council would like support from Wiltshire Council and would like to request funding to put small posts along the edges of the verge to prevent people parking and driving over them”</i></p> <p>22-Jan-19 Parish requested to send specific location to MR</p>	<p><b>25/06/19</b> Information from PC remains outstanding.</p> <p>Remove from tracker and inform requester.</p>		
8.20	<a href="#">6941</a> - Speeding Ladyfield Road Chippenham	<p>Request received from Wiltshire Councillor:</p> <p><i>Metro Count to monitor speed of vehicles on Ladyfield Road</i></p> <p>Metro Count Request form sent to Road Safety Team 12-Jan-19</p>	<p><b>25/06/19</b> Metro-count results. Vehicles 12,628 85th Percentile =30.1mph Mean Speed = 24.4 mph. No further Action.</p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			Remove from tracker and inform requester.		
8.21	<a href="#">6942</a> – Speeding Hungerdown Lane Chippenham	Request received from Wiltshire Councillor: <i>Metro Count to monitor speed of vehicles on Hungerdown Lane On Hungerdown Lane between Southmead and Ladyfield Road Chippenham @ Latitude 51.455377 Longitude -2.138076</i>  Metro Count Request form sent to Road Safety Team 12-Jan-19	<b>25/06/19</b> Metro-count results. Vehicles 49,034 85th Percentile =32.7mph Mean Speed = 28.9mph. No further Action  Remove from tracker and inform requester.		
8.22	<a href="#">6943</a> – Speeding Queens Crescent Chippenham	Request received from Wiltshire Councillor: <i>Metro Count to monitor speed of vehicles on Queens Crescent</i>  Metro Count Request form sent to Road Safety Team 12-Jan-19	<b>25/06/19</b> Road safety team have not received form. This will need to be re-sent by original requester		
8.23	<a href="#">6944</a> – Speeding Woodlands Road Chippenham	Request received from Wiltshire Councillor: <i>Metro Count to monitor speed of vehicles on Woodlands Road Woodlands Road Chippenham @ Latitude 51.4630193 Longitude - 2.1279882</i>  Metro Count Request form sent to Road Safety Team 12-Jan-19	<b>25/06/19</b> Metro-count results. Vehicles 18,223 85th Percentile =26.71mph Mean Speed = 23.0 mph. No further Action. Remove from tracker and inform requester		
<b>9</b>	<b>New Requests – entries shaded red are awaiting replies/further information – no discussion by CATG at this meeting</b>				
9.1	<a href="#">6974</a> Speeding traffic issue Kington Langley	<i>'Speeding traffic close to the village hall and school with no footpath. Metro count done 77 vehicles doing 30mph 38 35mph 11 over 40mph.CSW has been in operation for approx. 14 months and over 200 vehicles a day were clocked doing well in excess of the speed limit'.</i>	<b>25/06/19</b> Group indicated broad support but it was unclear if this issue had been	2.	

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		Placing of Pedestrians in road signs mother and child signs and a sign saying no footway for x metres.	considered by the PC and their contribution confirmed. MR to check and report back to next meeting.		
9.11	<a href="#">7011</a> Footway The Street Hullavington	<p>'Frontage of 66 - 62 The Street Hullavington SN14 6DU - lack of pavement in an area that has high pedestrian usage. As you will see from the Metro Count below approx. 750 vehicles per day enter the village from the south and this figure has increased over the last few months due to vehicles using The Street as a rat run to access the Dyson site on Hullavington airfield' .</p> <p>Request to extend pavement from 66 The Street to link to the pavement at 62 The Street <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p>	<p><b>25/06/19</b> Group support in principle but asked that the PC first contact Dyson to seek funding / contribution to scheme. MR to speak to Maggie Bawden</p>		
9.12	<a href="#">7100</a> Unity Street Chippenham	<p>'Cars speeding along Unity Street sometimes not realising that it is a no through road. There is a tight turn in to the flats and someone is going to get hurt if vehicles are driven at speed. There are no signs to say no through road or concealed entrance'. Request for 'No through Road Sign'</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p>			
9.13	<a href="#">7113</a> Hardenhuish Lane by schools	I would like to request the Council to please consider a pedestrian crossing on Sheldon road outside the Sheldon and Hardenhuish Schools. Many children cross this main road to walk down Old Hardenhuish lane and crossing the road is a significant hazard and safety concern as there is no pedestrian crossing.	<p><b>MJR update 17/06/19</b> Crossing assessment undertaken as part of recent TAOSJ report. Criteria for formal crossing not met.</p>		
9.14	<a href="#">7142</a> C115 Ford (road from Colerne)	<p>Request for Bend warning sign after recent loss of control.</p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p>	<p><b>25/06/19.</b> Bend within 30mph limit not 60mph as stated by requester. Warning sign may have existed here previously. PC unwilling to contribute towards new sign</p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			Group unable to support issue due to PC unwillingness to contribute to cost.		
	<p><a href="#">7169</a> C154 Kington St Michael</p>	<p>Request for new footway on C154 as it enters Kington St Michael by 1 Magpie Cottage SN146JA for 75 metres.</p> <p>Most at risk of serious harm are pedestrians particularly parents with prams and or young children the elderly or the disabled. The occupants of both Magpie Cottage and Hill House have vehicle and pedestrian access to their properties at this point. Service vehicles school buses lorries all encounter difficulties with the narrowness of the C154 at this point.</p> <p><i>'1. The Parish Council would like Wiltshire Council to allocate the highest priority to supporting and financing the work of a suitable professional team to provide the necessary advice and design information to produce an implementable scheme for the completion of the Kington St Michael Footpath Project.</i></p> <p><i>2, The Parish Council would then like Wiltshire Council to take the lead in the costing of this scheme and in determining appropriate sources of funding for the scheme. It is clear that the Parish Precept is unable to support these costs unaided.</i></p> <p><i>3. The Parish Council would like Wiltshire Council to urgently implement a Highways Health Safety Review of the access to and from Kington St Michael'.</i></p> <p><a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p>	<p><b>25/06/19.</b></p> <p>WC has legal ownership of land adjacent to 1 Magpie cottage. Further land purchase may still be required. Difficulties incl.</p> <ol style="list-style-type: none"> <li>1. Re-siting of a substantial dry stone wall.</li> <li>2. A considerable fall in ground levels at this point on Tor Hill</li> <li>3. To allow the footpath to cross a stream at the foot of the hill</li> <li>4. Problems due to the mains services and utilities that are buried beneath the C154 and which may impinge on the project.</li> </ol> <p>MR and CC explained background to request. Cost unknown but may exceed £100k due to issues described above.</p> <p>Given its scale and high costs the group felt this issue was outside the</p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			<p>resources of the CATG and were unable to support. PC to investigate other sources of funding.</p> <p>Remove from Tracker and inform requester.</p>		
	<p><b>7189</b> Patterdown junction with B4528 Saltersford Lane, Chippenham</p>	<p>Patterdown junction with B4528 Saltersford Lane SN15 2NP. There is a tight bend in the road Patterdown immediately north of the traffic lights and there is a clear risk that drivers of vehicles heading north towards Chippenham fail to appreciate the tightness of the bend especially in the dark. It is suggested that chevron signage be installed to warn and guide motorists of the tight bend in the road immediately north of the junction or alternative measures to reduce the risk of accident in this location.</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p>	<p><b>25/06/19.</b></p> <p>Cost to provide Chevron sign approx. £683. Inc. TM Chippenham town council support this request.</p> <p>Group agreed to move to Priority 1 and allocate £4000, less the agreed contribution from CC PC</p>	1.	

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	<a href="#">7196</a> Cocklebury Road	<p>When exiting the BT telephone exchange car park visibility of oncoming traffic is restricted by cars parked on either side of the exit. This parking is legal but far too close to exit to allow drivers exiting the exchange to see oncoming traffic. The effect is that drivers have to edge out into the oncoming traffic and hope they stop. When doing so it often causes oncoming traffic to deviate at the risk of hitting traffic coming from the opposite direction. Request Change the parking arrangements on the road either side of the BT car park exit to improve the visibility of oncoming traffic</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p>	<p><b>25/06/19.</b></p> <p>Response from town Council dated 11/06/19</p> <p>The Town Council does not support this request. 'Councillors felt they would not like to see any parking spaces lost in this area until the new multi-storey car park is built on Sadlers Mead and parking in this area can be reviewed'</p> <p>Remove from Tracker and inform requester.</p>		
	<a href="#">7300</a> A429 Stanton St Quintin	<p>"Speed limit on A429 junction Seagry Road Church Lane, Stanton Saint Quintin. The increase in road traffic along the A429 over recent years has made crossing the A429 much more hazardous. Residents from Lower Stanton Saint Quintin and their children have to cross the road to access the bus stop the village hall and the local shop. The traffic is restricted to 50mph but this is still too fast and despite the traffic islands there is an increasing needs for a safe method to cross the road such as a pelican crossing".</p> <p>Request for a survey of the traffic along the A429 and people crossing the road. A reduction in the speed of traffic to 30 mph (similar to Corston) and if the analysis support the building of a pelican crossing or similar.</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p>	<p><b>25/06/19</b></p> <p>Criteria for a 30mph limit along length could not be met. Min pedestrian threshold of 50 pedestrian per hour over 4 busiest hours is also unlikely to be met.</p> <p>Junction with A429 / Church Lane / Seagry Road likely to change as a result of future development which would provide the opportunity to improve highway layout.</p>		



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
			Remove from Tracker and inform requester.		
	4-19-1 Yatton Keynell	Request to relocate 30mph terminal point north to Village gateway on Grittleton road and install red gateway surfacing.  <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	<b>25/06/19</b> Further clarification required on whether the PC are seeking an extension of the 30mph limit out to the village boundary sign by Cromhall Lane		
<b>10</b>	<b>AOB</b>				
<b>10.1</b>					
<b>10.2</b>					
<p><b>Date of next meeting</b>  <b>17<sup>th</sup> September 2019</b>  <b>10:00 – 12:00</b>  <b>Committee Rooms B &amp; C, Monkton Park Offices, Chippenham</b></p>					

## Highways Officer – Martin Rose

### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

**2.2.** If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£14,228.36**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications – none**

APPENDIX 1

Chippenham CATG		17th June 2019
<b>Budget 2019 -2020</b>		
	£18,087.00	CATG Allocation 2019-20
	£10,445.85	2018 -19 underspend
<b>Contributions</b>		
	£875.00	Chippenham town Council Little pips and Westcroft TROs
	£375.00	Yatton Keynell Kent's Bottom signing
	£1,000.00	Upper Wraxall PC
	£375.00	Kington Langley Weight limit signs
	£87.50	Kington Langley PC (12.5% of Jacksoms Lane sign)
	£87.50	Langley Burrell PC (12.5% of Jacksoms Lane sign)
	£630.61	Kington Langley PC (100%) Days Lane Equestrian signs
<b>Total Budget</b>	<b>£31,963.46</b>	
<b>Commitments from previous years</b>		
Croft Court Ambulance Bay / Little Pips Nursery parking bays	£3,500.00	Combine TRO work
Malmesbury Road Pedestrian Assessment	£0.00	Assessment completed.
Turnpike Cottage Biddestone	£0.00	monies to be allocated.
<b>New Schemes 19/20</b>		
Additional Signing Kent's Bottom	£1,500.00	£375 contribution to be confirmed
20mph limit Upper Wraxall	£4,000.00	£1000 contribution to be confirmed
Weight Limit Signs Days Lane Kington Langley	£1,500.00	£375 contribution to be confirmed
A350 warning sign for Jacksoms Lane	£667.24	25% contribution costs of £175 to be split 50/50 between KSM and KL PC's
Equestrian Signs Days Lane Kington Langley	£630.61	Full 100% recharge to PC
Current Commitment	<b>£11,797.85</b>	
<b>Remaining Budget</b>	<b>£20,165.61</b>	

